

ROLL NUMBER: P26600041

Ms. Ghodke Prajakta Rajesh

Female

DOB

12-Oct-2000

TECHNICAL SKILLS

- AutoCAD
- MS Office
- Far Vision ERP

PERMANENT ADDRESS

89/9, Bismilla Chawl, Takiya Ward,
 Market Galli, Kurla West, Mumbai
 400070
 City: Mumbai Suburban
 State: Maharashtra
 Pincode: 400070

LANGUAGE

- Marathi
- English
- Hindi

INTERESTS

- Listening Music

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
PGD-QSCM	NICMAR University, Pune	NA	2027
B.E. <i>Civil Engineering</i>	University Of Mumbai	74.25	2023-May
Diploma	NJBSPM's Shantiniketan Polytechnic	63.21	2019-Dec
High School	State Board of Maharashtra	75.20	2016-Jun

TOTAL WORK EXPERIENCE: 54 month(s)
Vaswani Projects Pvt Ltd

01-Aug-2024 - 02-Jul-2026

1 Years, 11 Months, 1 Days
PROFILE: Sr. Executive- Budgeting, Costing and Billing

- **Preparing budget of entire project. Projects-** Redevelopments of Haresh Bhuvan Bandra west, Juhu Sun N Sea Apartments, Andheri Indra Darshan, Utsahi Maratha Mandal Bandra,
- **Analyzing cost of the construction.-** Vaswani Avania Bandra, Vaswani Seascape Juhu
- **Calculating project feasibility and drafting report.** Redevelopment of Andheri Indra Darshan CHS, Utsahi Maratha Mandal Bandra, River Valley, Dahisar.
- **Preparing AOP of the project-** Vaswani Avania Bandra, Vaswani Seascape Juhu, Utsahi maratha mandal, Andheri Indra Darshan
- **Relationship management between vendor and client.** Vaswani head office, Avania, Seascape, Vista One.
- **Carpet area verification from drawings against DA's.-** Avania, Seascape, Utsahi, Indra Darshan, Kusum Villa,
- **Rate negotiation with vendors.** Vaswani head office, Avania, Seascape, Vista One.
- **Calculating quantities of various building materials.** Vaswani head office, Avania, Seascape, Vista One.
- **Verifying bills of various construction activities.** Vaswani head office, Avania, Seascape, Vista One.

Sheth Creators Pvt Ltd

27-Dec-2021 - 27-Jul-2024

2 Years, 7 Months, 0 Days
PROFILE: Junior Engineer

Project- Irene, Malad
G+55 storey high rise residential building.

- Executed a diverse range of civil RCC & finishing work activities including tiling, carpentry, gypsum work, internal and external painting, etc.
- Coordinated interdepartmental billing operations, ensuring seamless communication and collaboration between teams.
- Maintained meticulous records of billing activities, and other documents ensuring accuracy and transparency in every aspects.

CERTIFICATION DETAIL

- Training course in building constructions
- Project safety certificate