

ROLL NUMBER: P25702117



Ms. Sakshi Munot
Female

DOB

21-Jul-2001

TECHNICAL SKILLS

- MS Project
- Primavera
- MS Excel
- AutoCAD
- Adobe Photoshop
- Adobe InDesign
- Autodesk Revit
- Sketchup
- Rhinoceros 3D
- Lumion

PERMANENT ADDRESS

Sakshi Plot No 25, Lane 9, Natraj
Society, Karvenagar
City: Pune
State: Maharashtra
Pincode: 411052

LANGUAGE

- English
- Hindi
- Marwadi
- Marathi

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-REUIM	NICMAR University, Pune	8.16	2027
B.Arch. <i>Architecture Design & Planning</i>	SAVITRIBAI PHULE PUNE UNIVERSITY	64.79	2024-Jun
Intermediate <i>Science (PCM)</i>	MAHARASHTRA STATE BOARD OF SECONDARY AND HIGHER SECONDARY EDUCATION, PUNE	70	2019-May
High School	CENTRAL BOARD OF SECONDARY EDUCATION	83.6	2017-Jun

TOTAL WORK EXPERIENCE: 4 month(s)

Architect Sachin and Sujata Sule

25-Feb-2025 - 30-Jun-2025

0 Years, 4 Months, 5 Days

PROFILE: Junior Architect

- Developed detailed working drawings, sections, and elevations for residential and institutional projects.
- Prepared floor plans, layout designs, and presentation drawings aligned with client requirements.
- Contributed to interior design development, including detailing and material selection.
- Coordinated with contractors, consultants, and site teams across various construction stages to ensure smooth execution.
- Assisted in project implementation and on-site decision-making, ensuring design accuracy and timely delivery.
- Prepared detailed construction drawings for a college building, ensuring technical precision and compliance.
- Worked on interior design projects for a school and hospital, addressing functional planning and user-specific requirements

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 28 Weeks)

Ignitus Architectural Studio

17-Jul-2023 - 09-Dec-2023

20 Weeks

PROFILE: Intern Architect

- Prepared presentation and execution drawings for residential and conceptual projects.
- Assisted in 3D visualization and design development to communicate design intent effectively.
- Coordinated with site teams and external agencies, gaining exposure to real-time project workflows.
- Contributed to interior design projects, including bungalow interiors and spatial planning.
- Worked on residential bungalows, resort concepts, and interior design assignments, enhancing practical design understanding.
- Supported site documentation and execution processes, ensuring alignment between drawings and on-site work.

Kalpataru Limited

04-May-2026 - 03-Jul-2026

8 Weeks

PROFILE: Design Intern

- Conducted **feasibility studies** for multiple development plots (Hinjewadi, Kharadi, Bavdhan, Pune) evaluating fire safety norms, parking (podium/basement configurations), Reserved Open Spaces (ROS), EWS housing provisions, and regulatory compliance to maximize development

potential

- Prepared and revised **feasibility presentations** for senior management, incorporating planning modifications and regulatory considerations into decision-ready reports.
 - Reviewed **architectural presentation drawings** for multiple residential towers to support the Marketing team's brochure development, ensuring accuracy and consistency of customer-facing documentation.
 - Developed **conceptual design options** for a proposed Experience Centre, creating three distinct layout configurations based on area requirements, space utilization, and enhanced visitor experience
 - Prepared **interior execution drawings**, including glass partition and ledge wall details, coordinating with site teams and the Purchase department for construction and vendor finalization
 - Conducted **fitment studies** for residential plots, evaluating unit configurations (3BHK/4BHK), height restrictions, and parking layouts against statutory requirements.
 - Performed **site visits and GFC (Good for Construction) drawing verification** at live project sites (Kalpataru Blossoms, Kalpataru Infinia) to cross-check design intent against on-site execution.
 - Assisted in **consultant identification and evaluation**, researching and shortlisting interior design and architectural firms based on portfolio, expertise, and project fit
 - Prepared **drawing transmittals**, ISO numbering, and documentation for site-issued drawings, gaining exposure to document control procedures.
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- Prepared **P-lines on project drawings** for billing and quantity assessment purposes.

CERTIFICATION DETAIL

- Corporate Communications from University of California, Irvine.
- Real Estate Development - University of Michigan
- Housing Policy and Planning - NPTEL

ACHIEVEMENT DETAIL

Worked on Project Agroscape under Millenium Fellowship Programme of United Nations Academic Impact.