

ROLL NUMBER: P25707039**Ms. POORVI**

Female

DOB

16-Apr-2003

TECHNICAL SKILLS

- Advanced Excel Power BI SQL Python R AI Assisted data analytics MS Office @RISK Risk Analysis Financial Modelling Financial Statement Analysis Credit Analysis IFRS 9 Banking & Financial Services government policy analysis ESG BRSR IE&A

PERMANENT ADDRESS

37/2 West Patel Nagar Ground Floor
RHS
City: Central Delhi
State: Delhi
Pincode: 110008

LANGUAGE

- English
- Hindi
- German

INTERESTS

- Reading

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-ENS	NICMAR University, Pune	8.84	2027
BBA <i>Finance</i>	SHRI MATA VAISHNO DEVI UNIVERSITY	80	2024-May
Intermediate <i>Humanities / Arts</i>	CENTRAL BOARD OF SECONDARY EDUCATION CBSE NEW DELHI	89.2	2021-Jul
High School	CENTRAL BOARD OF SECONDARY EDUCATION CBSE NEW DELHI	75	2019-May

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 28 Weeks)**IMPRI (IMPACT AND POLICY RESEARCH INSTITUTE CAPITAL)**

08-Jan-2025 - 08-Apr-2025

12 Weeks**PROFILE:** RESEARCH FELLOW

1. Conducted literature reviews, secondary data analysis, and policy briefings on contemporary socio-economic and development issues.
2. Assisted in the design, execution, and documentation of qualitative and quantitative research projects.
3. Collected, cleaned, and interpreted data using relevant analytical tools.
4. Drafted research paper, blog articles, and event reports for publication on the IMPRI platform.
5. Supported the organization of webinars, panel discussions, and policy dialogues with academics, policymakers, and practitioners.
6. Collaborated with research teams to prepare presentations, infographics, and knowledge dissemination materials.
7. Monitored recent policy developments and synthesized key insights into accessible formats for wider audiences.

RELIANCE JIO

31-May-2023 - 31-Jul-2023

8 Weeks**PROFILE:** HUMAN RESOURCE INTERN

Completed an HR summer internship, gaining hands-on experience in talent acquisition, employee engagement, and HR operations. Enhanced skills in recruitment, communication, and organizational planning while contributing to key HR initiatives. Learned Human Resources Information Technology (HRIT) and Accounting.

National Skill Development Corporation NSDC

08-May-2026 - 08-Jul-2026

8 Weeks**PROFILE:** Research and Development Intern**Job role - RESEARCH AND DEVELOPMENT INTERN**

Worked as a Research/Data Analysis Intern - Labour Market & Skill Sector, embedded in NSDC's research function, translating official Periodic Labour Force Survey (PLFS) 2025 microdata (MoSPI/NSO) into skill-policy inputs spanning raw data engineering, applied **labour-market analytics, and policy proposal writing.**

Key Work Areas

1. PLFS 2025 **Microdata Parsing & Processing** Extraction, decoding of fixed-width unit-level files (person/household), application of survey weights, and construction of

LFPR, WPR, and Unemployment Rate indicators in R, validated against MoSPI's published annual report 2025

2. Skill-Sector Research Analysis - Cross-tabulated vocational/technical training status (type, duration, funding source) against employment outcomes, NIC-2008 sector, and state, to surface skill gaps relevant to NSDC's programme targeting.
3. **State Proposal Writing - Drafted evidence-based proposals for state governments to establish skill-centric hubs, using PLFS-derived state labour-market profiles and skill-gap findings to justify hub location and sector focus**
4. ISCO Occupational Coding - Mapped India's NCO codes to ISCO-08 (with reference to ISCO-88) occupation classifications; restructured occupation-code datasets from horizontal to vertical layouts for analytical use.

Skills Learned

1. Technical: R (readr, dplyr, readxl, archive, stringr, haven), fixed-width data decoding, survey-weight application, Excel-based cross-tabulation and data restructuring
2. Analytical: Official survey methodology (usual status/CWS concepts), indicator validation against published benchmarks, occupational classification systems (ISCO-08/88).
3. **Applied/Policy: Converting statistical evidence into state-level policy proposals; sector-gap identification for skill-programme design.**
4. **Data governance/confidentiality practice for unit-level survey data, structured technical report writing.**

Roles & Responsibilities

1. Parsed and decoded PLFS 2025 unit-level microdata; validated indicators against MoSPI's official annual report
2. Analyzed skill-training patterns against employment outcomes to identify state/sector skill gaps for NSDC.
3. Drafted state-level proposals for establishing skill-centric hubs, backed by PLFS-derive
4. Occupational classification mapping - ISCO-08/ISCO-88 crosswalk against India's NCO codes.
5. Mapped and harmonized NCO occupation codes to ISCO-08/88 classification standards
6. Maintained data governance and documentation discipline for unit-level survey data handling.

Tools & Techniques Used

1. R (readr, dplyr, readxl, archive, stringr, haven) - microdata extraction, decoding, weighting.
2. MS Excel - cross-tabulation, layout/code-sheet reference, horizontal-to-vertical data restructuring
3. Survey methodology - usual status/CWS classification, final weight application, benchmark validation.

PUBLICATIONS DETAIL

PUBLICATIONS DETAIL

1. PUBLICATION - RESEARCH ESSAY&NBSP;BREAKING BARRIERS: HOW GENDER-INCLUSIVE POLICIES CAN TRANSFORM SKILL DEVELOPMENT PROGRAMSMARCH 19, 2025

INSIGHTS, GENDER IMPACT STUDIES CENTER, GENDER, PLURALISM AND SOCIAL INCLUSION. [HTTPS://WWW.IMPRIINDIA.COM/INSIGHTS/GENDERINCLUSIVE-SKILL-DEVELOPMENT/2](https://www.impriindia.com/insights/genderinclusive-skill-development/2). PUBLICATION - CHAPTER 14 BREAKING BARRIERS: THE ROLE OF ONLINE SKILL DEVELOPMENT IN ENHANCING WOMEN'S WORKFORCE PARTICIPATION IN TIER-2 AND TIER-3 INDIAN CITIES —A CASE STUDY OF JAMMU BY PURVII SETH..... YWLPPF YOUNG WOMEN LEADER IN PUBLIC POLICY FELLOWSHIP: AN ANTHOLOGY OF ESSAYS | JANUARY TO APRIL 2025 | IMPRI3.

2. PUBLISHED POETRY IN ANTHOLOGY "SECRET OF FLOWERS" BY STROKE PUBLICATION ISBN-13 : 979-8435088953

CERTIFICATION DETAIL

- Foundations of Project Management by Google
- Generative AI & ESG
- Fundamentals of Data Analysis in Excel
- ESG AND CLIMATE RELATED REPORTING FOR ACCOUNTANTS

ACHIEVEMENT DETAIL

Academic Achievements 1. ACET Acturial entrance test 2026 94 percentile

2. NMAT 2024 - 93 Percentiler

3.. Recipient of merit cum need based scholarship 1st Semester 2021 BBA (Hons) Shri Mata Vaishno Devi University CGPA-8.753.

4. Ranked in Top 10 Academic Excellent Students of Bachelors of Business Administration Hons Batch 2021-2024.

5. Merit cum Mean based scholarship at IMPRI YWLPPF Young Women Leader in Public Policy Fellowship Program , Winter School 2025.

Co curricular Achievements 5. Secured 3rd position in poetry writing university level on world student day 15th October 2023.