

ROLL NUMBER: P25700632



Ms. Niyati Venugopal Shetty
Female

DOB

21-Jan-2001

TECHNICAL SKILLS

- Revit
- Navisworks
- Primavera P6
- MS Project
- CostX
- MS Office
- AutoCAD
- Archicad
- Sketchup
- Lumion
- D5 Render
- Adobe Photoshop
- Adobe InDesign
- Adobe Illustrator

PERMANENT ADDRESS

4/57, Runwal Park, Near Marketyard
Last Bus Depot. Jawaharlal Road,
Gultekadi, Pune, Maharashtra
City: Pune
State: Maharashtra
Pincode: 411037

LANGUAGE

- English
- Hindi
- Marathi
- Tulu

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-ACM	NICMAR University, Pune	8.95	2027
B.Arch. <i>Bachelor of Architecture</i>	SAVITRIBAI PHULE PUNE UNIVERSITY	64.79	2024-Jun
Intermediate <i>Science (PCM)</i>	MAHARASHTRA STATE BOARD OF SECONDARY AND HIGHER SECONDARY EDUCATION, PUNE	73.38	2019-May
High School	MAHARASHTRA STATE BOARD OF SECONDARY AND HIGHER SECONDARY EDUCATION, PUNE	93	2017-May

TOTAL WORK EXPERIENCE: 10 month(s)

Alkove-Design

02-Sep-2024 - 30-Jun-2025

0 Years, 9 Months, 28 Days

PROFILE: Junior Architect

Contributed to design development, technical drawing production, and site coordination of residential and interior projects, bridging architectural design intent with construction delivery across concept-to-completion stages.

- Prepared **architectural working drawings** (floor plans, sections, elevations, details) ensuring compliance with **NBC norms, local DCR, and RERA** carpet area requirements using AutoCAD
- Coordinated **multi-disciplinary design inputs** from structural and MEP consultants, managing revision cycles and maintaining a structured **drawing register** across all packages
- Conducted **space planning and layout optimisation**, evaluating carpet efficiency, circulation logic, and natural light penetration against client brief and regulatory norms
- Participated in **site visits** for an interior project, supervising contractor execution, reviewing **contractor submittals**, and verifying workmanship against approved specifications
- Gained working knowledge of **construction material specifications, building systems, and finish sequences**
- Developed working knowledge of construction material specifications, building systems, and finish sequences, including understanding of **cost implications of design decisions and specification level material selection** for residential and interior projects

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 28 Weeks)

Cherry Hill Interiors Pvt. Ltd.

04-May-2026 - 03-Jul-2026

8 Weeks

PROFILE: Site Execution - Project Management & Coordination

Contributed to site execution and project coordination of high-end corporate interior fit-out projects, gaining hands-on exposure to construction delivery, multi-vendor management, and design-to-execution workflows.

- Monitored **on-site execution progress** against the project baseline schedule, flagging deviations and coordinating recovery with the Project Manager
- Coordinated with **multi-disciplinary vendor teams** (civil, MEP, false ceiling, flooring, joinery) to ensure sequential, conflict-free execution across work fronts
- Identified a critical **MEP–architectural drawing coordination conflict**, independently developed a **Drawing Issue Register** in MS Excel tracking revisions, issue dates, and consultant-to-site receipt

- Assisted in **vendor procurement coordination-tracking material delivery schedules**, raising **RFIs**, and resolving specification discrepancies between design drawings and contractor submittals
- Supported **snag list preparation and quality checks** during pre-handover, verifying workmanship against the approved finish schedule and specifications
- Supported **review of construction execution documentation, including specification compliance checks, drawing-to-site verification, and contractor submittal assessments**, to identify non-conformance issues during pre-handover quality inspection

d6thD design studio

19-Jun-2023 - 07-Nov-2023

20 Weeks

PROFILE: Architectural Intern

Interned at a vernacular and sustainability-focused architectural studio, contributing to design development, working drawing production, and site exposure across residential and mixed-use projects rooted in contextual and sustainable design principles.

- Contributed to **design development and architectural documentation**, preparing working drawings, floor plans, sections, and presentation
- Participated in site visits to understand construction processes, material applications, and how design decisions translate into built outcomes
- Gained working knowledge of vernacular architecture and sustainable design principles - including passive cooling, locally sourced materials, and low-carbon construction techniques relevant to **IGBC and LEED frameworks**
- Assisted in **design presentation and client documentation** - compiling concept drawings, material boards, and project approvals

PUBLICATIONS DETAIL

Published interview article titled "**Tribhuvana - Architect's Own Office, Khanderavpura Village, Gujarat, India**" in the journal of the **Indian Institute of Architects (IIA)** documenting a vernacular office project rooted in sustainable and contextual design principles

ACHIEVEMENT DETAIL

Rotaract Club of Pune Mid-East - Member since 2020

- Secretary (2022–23): Led end-to-end club operations for a 100+ member chapter coordinating cross-committee projects, managing stakeholder communications, and ensuring delivery of monthly service and professional development programmes
- Professional Service Director (2021–22): Conceptualised and organised career development events and professional networking sessions for members, building industry connect within the student community

NASA India - Louis I Kahn (LIK) Trophy, 63rd Annual Convention

Received Special Mention in the Louis I Kahn Trophy at the 63rd Annual NASA Convention, one of the most rigorous analytical competitions in Indian architectural education, requiring field documentation, analytical drawings, and theoretical interpretation of built heritage

Sports

Represented school, college, and district in competitive basketball and athletics events at inter-institutional level