

ROLL NUMBER: P25700597

Ms. SAHANA MASHETTY

Female

DOB

24-Jan-2001

TECHNICAL SKILLS

- AutoCAD
- MS Office
- MS Project
- Primavera
- MS Excel
- MS Powerpoint
- Sketch up
- Revit
- Adobe photoshop

PERMANENT ADDRESS

H No 1-1495/43/2MSK Mill Road
 Behind Central Bustand Bhagwati
 Nagar House Name - "Vilas Nivas"
 585102 - Pincode Plot No - 22
 Gulbarga, Karnataka
 City: Gulbarga
 State: Karnataka
 Pincode: 585102

LANGUAGE

- English
- Kannada
- Hindi

INTERESTS

- Digital Art
- Listing Music
- Painting

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-ACM	NICMAR University, Pune	8.49	2027
B.Arch. <i>Architecture Design & Planning</i>	VISVESVARAYA TECHNOLOGICAL UNIVERSITY, BELAGAVI	71.3	2023-Jun
Intermediate	GOVT OF KARNATAKA	75	2018-May
High School	KARNATAKA SECONDARY EDUCATION EXAMINATION BOARD KARNATAKA	89.44	2016-May

TOTAL WORK EXPERIENCE: 17 month(s)
RAINEO ARCHITECTS

03-Jan-2024 - 13-Jun-2025

1 Years, 5 Months, 10 Days
PROFILE: ARCHITECT

- Contributed to **project planning, architectural and engineering coordination, design development, technical documentation, stakeholder communication, progress and cost monitoring, risk identification, and site-execution support** for complex, high-end hospitality projects.
- Gathered and consolidated **project schedule information from multiple stakeholders** to prepare progress and performance reports and track planned versus actual project progress.
- Monitored **project progress and cost information**, reviewed deviations from planned activities, supported risk identification and communicated relevant project status updates to stakeholders.
- Contributed to **architectural planning, concept development and design detailing** for premium hospitality projects, including Hyatt Centric, Radisson Blu, Mercure and Holiday Inn.
- Supported project execution through **site coordination, regular progress review meetings and stakeholder communication**, tracking site activities, coordinating resources and supporting adherence to project schedules.
- Liaised with **consultants, contractors and vendors** to coordinate project requirements, maintain design integrity, support timeline optimisation and contribute to accurate cost estimation and project planning.
- Prepared **Bills of Quantities (BOQs), quantity-related documentation, technical drawings and presentation sets** to support project planning, project reviews and client approvals.
- Conducted **site visits and physical quantity verification**, comparing site conditions with drawings and project requirements to understand execution progress and identify discrepancies.
- Collaborated with consultancy firms, including **Sobha, ASK Consultants and Vertex Consultants**, to coordinate architectural requirements with **MEP, fire safety and IT infrastructure**, supporting multidisciplinary integration and project schedule requirements.

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 26 Weeks)
SHOBHA & MAHESH ASSOCIATES

30-Aug-2022 - 03-Jan-2023

18 Weeks
PROFILE: INTERN

- Worked across **residential, commercial, hostel and government building projects**, gaining practical understanding of how architectural projects progress from initial planning to drawing development and documentation.

- Assisted in preparing **architectural layouts and plans** for residential and hostel projects, translating project requirements and design considerations into clear and functional drawings.
- Gained exposure to different stages of **project development**, including initial planning, layout preparation, drawing development, revisions and supporting documentation across various building projects.
- Coordinated drawing-related requirements and revisions with the project team, understanding how **design changes and project requirements** are communicated and incorporated during different stages of a project.
- Worked with **project documentation and drawing sets**, learning how project information is organised, updated and maintained for team reference.
- Developed and updated **architectural drawings** based on design requirements and revisions for residential, hostel and government building projects.
- Maintained **project records and drawing files**, supporting organised documentation and day-to-day project coordination.

J Kumar Infraprojects

04-May-2026 - 04-Jul-2026

8 Weeks

PROFILE: Project Coordination

- Worked with project teams across the **casting yard, site work packages and regional office**, gaining practical exposure to infrastructure project execution, planning and day-to-day project coordination.
- Tracked construction progress across **Packages 1 to 4**, following major activities such as piling, pile-cap reinforcement and shuttering, piers, pier caps, bearings, and girder/precast segment launching to understand construction sequences and project progress.
- Gained practical exposure to **precast segment production and quality-control activities** at the casting yard, including reinforcement preparation, mould setup, concreting, curing, demoulding and handling of precast elements.
- Assisted with **quantity measurements, BOQ-related activities and basic cost estimation**, developing an understanding of construction quantities and their relevance to project progress, billing and cost requirements.
- Reviewed **construction and structural drawings** alongside ongoing site activities, relating dimensions, reinforcement details and construction requirements to actual execution.
- Assisted in updating **Daily Progress Reports (DPRs) and pictorial progress charts** using information received from site teams, supporting accurate project progress tracking and reporting.
- Supported the **Contract Management team** with project correspondence and documentation by preparing draft letters based on inputs from the contract manager and maintaining organised project and contract-related records.
- Worked alongside engineers and site teams across different work packages to understand **construction methods, work sequences, coordination requirements and practical execution challenges** in a major infrastructure project.

CERTIFICATION DETAIL

- Creative Landscape Design

ACHIEVEMENT DETAIL

- Coordinated residential unit requirements and supported timely design updates.
- Recognised for initiative and effective task follow-up.