

ROLL NUMBER: P25700182


Ms. S Sanskriti
Female

DOB

28-Dec-2001

TECHNICAL SKILLS

- Primavera P6
- MS Project
- Cost X
- BIM
- Bexel Manager
- MS Office
- AutoCAD
- Project coordination
- Project planning

PERMANENT ADDRESS

Ram Nagar Lane 2, Kamapalli
 Square, Berhampur, Odisha
 City: Angul
 State: Odisha
 Pincode: 760004

LANGUAGE

- ENGLISH
- HINDI
- ODIA

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-ACM	NICMAR University, Pune	8.82	2027
B.Arch. <i>Architecture</i>	ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH	80	2024-May
Intermediate <i>Science (PCM)</i>	CENTRAL BOARD OF SECONDARY EDUCATION	70.4	2019-May
High School	CENTRAL BOARD OF SECONDARY EDUCATION	87.4	2017-Mar

TOTAL WORK EXPERIENCE: 8 month(s)
Archi Wing Studio

02-Sep-2024 - 10-May-2025

0 Years, 8 Months, 8 Days
PROFILE: Architect

Project: Sujay Global tower (13FLR, 1.2acres), Dhamam Infra Tower (12FLR,1.28acres), Residential gated community (Labha developers, 690 villas, 50.64acres), Hyderabad

1. Coordinated with the project team to ensure submissions met **construction schedules**, and **tracked project deliverables** for residential projects.
2. Found and **resolved design clashes** early by reviewing civil, MEP and finishing drawings with consultants, so they did not affect work on site.
3. Prepared **GFC drawings, material specifications and quantity estimates** to support **procurement** and **cost planning**, and cross-checked quantities with **drawings** and **cost sheets**.
4. Reviewed designs for **fire and life-safety requirements** as per **NBC** and **local standards**, noted the findings and tracked the changes needed.

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 59 Weeks)
Embassy Development Limited

20-May-2026 - 17-Jul-2026

8 Weeks
PROFILE: Design Coordinator - Intern

Projects: Citadel Worli (302m, 8800cr+), Embassy Terazza Juhu (2.5acres, 3500cr+), Embassy Park Panvel (28acres, 14towers, 37FLR), Savroli 120 acre (Residential project).

1. **Tracked GFC drawings** and deliverables across architects, consultants and site teams against the project schedule, flagged missing information and issued **weekly progress reports** on milestones and statutory compliance.
2. Attended **facade vendor meetings** and supported **technical and commercial evaluation** against project specifications.
3. Supported **finalisation of landscape and lighting design scope** with consultants as per the **RFPs**.
4. Participated in **acoustic consultant selection** for Juhu project.
5. **Recorded minutes of meetings** with action points and **coordinated** handover of deliverables to execution teams.
6. Kept **design approval records** matched to source drawings, so **material procurement** and **construction execution** teams always worked from the latest approved information.

Sanil Kumar Associates Architectural Design

01-Jun-2023 - 30-Nov-2023

26 Weeks

PROFILE: Architect

1. Prepared **GFCs, BOQ** for **projects** and referred them with **cost sheets** to make estimates more accurate.
2. Coordinated with **clients, vendors and contractors** to match **design requirements with budget and procurement limits**, and checked the **cost and schedule impact of design changes**.
3. Drafted **progress and issue reports** to support **quality control and compliance tracking**.

Courtyard Design Studio

01-Oct-2022 - 23-Feb-2023

20 Weeks**PROFILE:** Intern

1. Prepared **architectural and MEP drawings, interior fit-out BOQs, quantity take-offs and cost estimates** for 3 executed projects (1 commercial office, 2 residential).

Ministry of Housing and Urban Affairs

01-Jul-2022 - 05-Aug-2022

5 Weeks**PROFILE:** Intern

1. Studied **site conditions** and developed a **redevelopment plan and 3D model** for a temple water-body rejuvenation project under a public-sector infrastructure programme.
2. Prepared **presentations and documentation** of findings and recommendations for **stakeholder review**.

CERTIFICATION DETAIL

- International Conference on Construction, Real Estate, Infrastructure and Project Management 2026
- Construction Equipment Maintenance & Safety
- CAPM
- Finance for non finance managers
- Data analysis

ACHIEVEMENT DETAIL

1. Presented a research paper at **ICCRIP 2026**.
2. **State level Kabaddi player**, Odisha 2011.
3. 2nd prize in UCMAS Abacus competition.
4. Participated in the **Regional level 28th National Youth parliament Competition** 2015-16.