NICMAR University, Pune

MBA-ACM | MBA in Advanced Construction Management

ROLL NUMBER: P25700015

Mr. Ankit Ranjan
Male

DOB

28-Feb-2001

TECHNICAL SKILLS

- AutoCAD
- MS Office
- MS Project
- Primavera

PERMANENT ADDRESS

F-402 Amrapali Princely Estate
Sector-76 Noida
City: Gautam Buddha Nagar
State: Uttar Pradesh
Pincode: 201301

LANGUAGE

- English and Hindi

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-ACM	NICMAR University, Pune	7.38	2027
B.Tech *Civil Engineering*	DR.A.P.J ABDUL KALAM TECHNICAL UNIVERSITY	67.2	2022-Jun
Intermediate *Science (PCM)*	CENTRAL BOARD OF SECONDARY EDUCATION,NOIDA	75.8	2018-Mar
High School	CENTRAL BOARD OF SECONDARY EDUCATION,NOIDA	77.9	2016-Mar

TOTAL WORK EXPERIENCE: 11 month(s)

Prateek Group

03-Jun-2024 - 30-Apr-2025 **0 Years, 10 Months, 27 Days**

PROFILE: trainee engineer

- Managed finishing and project close-out activities for residential projects, ensuring readiness for final inspection and handover.
- Maintained quality checklists and snag/defect registers, tracking observations through rectification and closure.
- Supported QA/QC inspections and final testing of MEP systems, ensuring identified issues were addressed before handover.
- Coordinated with contractors, subcontractors, consultants and internal stakeholders to resolve site issues and achieve completion milestones.
- Supported compilation of as-built documentation and project handover records for transition to Operations & Maintenance (O&M).
- Facilitated a smooth O&M and Defect Liability Period (DLP) transition by tracking outstanding defects, rectification status and post-handover requirements.

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 33 Weeks)

Municipal Corporation of Delhi

01-Nov-2021 - 30-Apr-2022 **25 Weeks**

PROFILE: Intern

- Assisted the execution team in reviewing tender and procurement documents against ongoing site requirements.
- Checked BOQ items, quantities and procurement details to ensure alignment with tender requirements during execution.
- Reviewed addendums and amendments issued during the project, identifying changes affecting BOQ, specifications and procurement requirements.
- Supported verification of revised quantities, items and procurement requirements arising from tender amendments.
- Assisted in maintaining and reviewing project documentation related to tender, BOQ and procurement activities.
- Supported the execution team on site.

Prestige group

04-May-2026 - 03-Jul-2026 **8 Weeks**

PROFILE: Site execution

- Assisted the execution and finishing team in monitoring day-to-day construction activities at the project site.

- Participated in reinforcement inspection, quality assurance activities and formwork verification to ensure compliance with project requirements.
- Assisted in monitoring labour productivity and site progress during ongoing construction activities.
- Supported the execution team in inspection and verification of completed works.
- Coordinated with site personnel during execution and finishing activities to support smooth workflow and timely completion.
- Gained practical exposure to site execution, quality control, finishing works and construction management practices.