

ROLL NUMBER: P25701128

Ms. Nandhini N

Female

DOB

25-Mar-2000

TECHNICAL SKILLS

- MS Project
- Primavera
- MS Excel
- MS Office
- Autocad
- SKETCHUP
- REVIT
- LUMION
- D5
- ENSCAPE
- SPSS

PERMANENT ADDRESS

3/843-A, AMIRTHA NAGAR,
 ARASANATTI VILLAGE,
 MOOKANDAPALLI, HOSUR
 City: Krishnagiri
 State: Tamil Nadu
 Pincode: 635126

LANGUAGE

- ENGLISH
- TAMIL
- HINDI

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-APM	NICMAR University, Pune	8.72	2027
B.Arch. <i>Architecture Design & Planning</i>	ANNA UNIVERSITY	76.6	2023-Apr
Intermediate <i>Science (PCM)</i>	CBSE, HOSUR	90.2	2018-May
High School	CBSE, HOSUR	95	2016-May

TOTAL WORK EXPERIENCE: 6 month(s)
A SKETCH ARCHITECTURE + DESIGN

15-Nov-2024 - 31-May-2025

0 Years, 6 Months, 16 Days
PROFILE: JUNIOR ARCHITECT

- Coordinated with **clients, consultants and site teams** to understand project requirements and support the transition from design development to execution.
- Participated in **site visits and coordination activities**, communicating design requirements and identifying site-level requirements affecting execution.
- Prepared **working drawings, detailed drawings and project documentation** to support execution and communicate design intent to relevant stakeholders.
- Coordinated with project stakeholders to incorporate **client requirements, design inputs and site conditions** into drawings and project deliverables.
- Assisted in identifying and resolving **design and execution-related issues** through coordination with clients and site teams.
- Supported preparation and revision of project drawings based on **client feedback, site conditions and execution requirements**.
- Used **AutoCAD, SketchUp, Enscape and Photoshop** for project documentation, visualization and communication of design solutions.

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 77 Weeks)
Titan company limited

11-May-2026 - 10-Jul-2026

8 Weeks
PROFILE: Project execution intern

- Supported **project planning, scheduling and progress monitoring** for Tanishq retail projects under the guidance of Project Executives.
- Coordinated with **design, procurement, contractors and execution teams** to track project requirements, dependencies and pending activities.
- Participated in **site coordination meetings** and followed up with relevant stakeholders on project actions, deliverables and execution requirements.
- Followed up on **material approvals and purchase orders** to support timely availability of project requirements.
- Assisted in identifying and tracking **project delays, site-level issues and execution constraints**, coordinating with concerned stakeholders for resolution.
- Supported **problem-solving and issue resolution** by understanding site conditions, activity dependencies and the requirements of different project stakeholders.
- Maintained **project documentation, progress records, closure reports and Non-Conformance Reports (NCRs)** for project monitoring and close-out.
- Gained exposure to **quality, safety, site execution and project close-out** processes, including coordination of pending works and documentation.

- Interacted with project stakeholders to understand requirements and support **cross-functional communication and coordination** throughout execution.

UNKNOWN ARCHITECTS

03-Jul-2023 - 31-Jul-2024

56 Weeks
PROFILE: JUNIOR ARCHITECT

- Supported **end-to-end execution of residential and commercial interior projects** from design development through site coordination and completion.
- Coordinated with **clients, vendors, PMC teams and site teams** to understand requirements and facilitate project execution.
- Prepared **BOQs, drawings, presentations and project documentation** to communicate project requirements and support execution.
- Coordinated with vendors and site teams regarding **material requirements, site conditions and pending activities**.
- Followed up with relevant stakeholders to ensure **project requirements and deliverables** were communicated and addressed.
- Assisted in resolving **site, design and material-related issues** through coordination between clients, vendors and execution teams.
- Incorporated **client feedback and project requirements** into drawings and design deliverables while coordinating with execution stakeholders.
- Supported project activities from **ideation through site/vendor coordination and execution**, gaining exposure to multiple project stakeholders and stages of delivery.

UNKNOWN ARCHITECTS

07-Mar-2022 - 11-Jun-2022

13 Weeks
PROFILE: INTERN ARCHITECT

- Assisted in preparation of **detailed drawings, design development, and presentation material** for architectural projects.
- Supported the project team in **drawing coordination and documentation** using Revit and Photoshop.
- Gained exposure to the **coordination between design development and project execution** requirements.

ACHIEVEMENT DETAIL
Zonal Winner – Architectural Documentation Competition, Council of Architecture:

Recognised as part of a multidisciplinary team at the zonal level.

Head, Dance Club – NICMAR University, Pune: Leading student teams and coordinating events, activities and cross-functional responsibilities.