

ROLL NUMBER: P25700597

Ms. SAHANA MASHETTY

Female

DOB

24-Jan-2001

TECHNICAL SKILLS

- AutoCAD
- MS Office
- MS Project
- Primavera
- MS Excel
- MS Powerpoint
- Sketch up
- Revit
- Adobe photoshop

PERMANENT ADDRESS

H No 1-1495/43/2MSK Mill Road
Behind Central Bustand Bhagwati
Nagar House Name - "Vilas Nivas"
585102 - Pincode Plot No - 22
Gulbarga, Karnataka
City: Gulbarga
State: Karnataka
Pincode: 585102

LANGUAGE

- English
- Kannada
- Hindi

INTERESTS

- Digital Art
- Listing Music
- Painting

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-ACM	NICMAR University, Pune	8.49	2027
B.Arch. <i>Architecture Design & Planning</i>	VISVESVARAYA TECHNOLOGICAL UNIVERSITY, BELAGAVI	71.3	2023-Jun
Intermediate	GOVT OF KARNATAKA	75	2018-May
High School	KARNATAKA SECONDARY EDUCATION EXAMINATION BOARD KARNATAKA	89.44	2016-May

TOTAL WORK EXPERIENCE: 17 month(s)
RAINEO ARCHITECTS

03-Jan-2024 - 13-Jun-2025

1 Years, 5 Months, 10 Days
PROFILE: ARCHITECT

- Led and demonstrated strong competencies in **project planning, architectural and engineering coordination, design development, technical documentation, stakeholder communication, progress and cost monitoring, risk identification, and site-execution support** for complex high-end hospitality projects
- Gathered and consolidated schedule information from various stakeholders for **updating project progress, performance reports, and tracking planned vs. actual progress.**
- Monitored movements related to **progress, cost, sales, collections, and cash flow** to support project planning, identify deviations, manage risks, and keep key stakeholders informed about project status and expected outcomes.
- Contributed to **architectural planning, concept development, and design detailing** for premium hotels, including prominent hospitality brands like **Hyatt Centric, Radisson Blu, and Holiday Inn.**
- Supported project execution through **proactive site coordination, regular progress review meetings, and effective stakeholder communication**, while tracking site progress, coordinating resources, and supporting adherence to project schedules.
- Liaised with **consultants, contractors, and vendors** to maintain design integrity, coordinate project activities, optimize timelines, and contribute to accurate cost estimation and planning.
- Prepared technical documentation, including **Bills of Quantities (BOQs) and presentation sets**, to support project planning and secure critical client approvals, and conducted site visits to verify physical quantities and assess progress against project requirements.
- Developed a strong foundation in **project planning, design thinking, spatial planning efficiency, multidisciplinary coordination, and contractor coordination**, with a focus on maintaining project timelines and execution requirements.
- Played a pivotal role in **high-profile hospitality projects for reputed clients**, demonstrating proficiency in coordinating project requirements and managing complex client relationships and expectations.
- Collaborated closely with a wide range of consultancy firms, including **Sobha, ASK Consultants, and Vertex Consultants**, to ensure seamless coordination and integration of building systems such as **MEP, fire safety, and IT infrastructure** within the architectural design and project schedule.

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 26 Weeks)
SHOBHA & MAHESH ASSOCIATES

30-Aug-2022 - 03-Jan-2023

18 Weeks
PROFILE: INTERN

- Worked across **residential, commercial, hostel, and government building projects** at different stages of development, gaining practical understanding of how an architectural project progresses from initial planning through drawing and documentation.
- Assisted in preparing **architectural layouts and plans** for residential and hostel projects, translating planning requirements and design considerations into clear and workable drawings.
- Gained exposure to the **different stages of project development**, including initial planning, layout preparation, drawing development, revisions, and supporting documentation for various project types, including **commercial and government buildings**.
- Coordinated **drawing-related requirements and revisions** with the project team, understanding how design changes are communicated and incorporated during different stages of a project.
- Worked with **project documentation and drawing sets**, learning how drawings and project information are organised, updated, and maintained for use by the team.
- Developed and updated **architectural drawings** based on design requirements and changes during different stages of the work, including layouts for **residential, hostel, and government building projects**.
- Maintained **project records and drawing files** for easy reference and supported the team with day-to-day documentation requirements.

J Kumar Infraprojects

04-May-2026 - 04-Jul-2026

8 Weeks
PROFILE: Project Coordination

- **Worked with the project team across the Casting Yard, site work packages and Regional Office**, gaining practical exposure to infrastructure project execution, planning and day-to-day project coordination.
- **Tracked construction progress across Packages 1 to 4**, following major activities such as piling, pile-cap reinforcement and shuttering, piers, pier caps, bearings and girder/precast segment launching to understand the overall construction sequence.
- **Gained practical exposure to precast segment production at the Casting Yard**, including reinforcement preparation, mould setup, concreting, curing, demoulding and quality-control activities for different types of precast segments.
- **Assisted with quantity measurements, BOQ-related activities and basic cost estimation**, developing an understanding of construction quantities and their relevance to project progress, billing and cost requirements.
- **Reviewed construction and structural drawings alongside ongoing site activities**, relating drawing details such as dimensions, reinforcement and construction requirements to their actual execution at site.
- **Assisted in updating Daily Progress Reports and Pictorial Charts** using information received from site teams, helping maintain accurate project progress information for review and tracking.
- **Supported the Contract Management team in project correspondence and documentation**, preparing draft letters based on inputs from the contract manager and maintaining organised project and contract-related records.
- **Worked alongside engineers and site teams across different work packages** to understand construction methods, work sequences, coordination requirements and practical challenges encountered during infrastructure project execution.

CERTIFICATION DETAIL

- Creative Landscape Design

ACHIEVEMENT DETAIL

- Coordinated residential unit requirements and supported timely design updates.
- Recognised for initiative and effective task follow-up.