

ROLL NUMBER: P25700182**Ms. S Sanskriti**

Female

DOB

28-Dec-2001

TECHNICAL SKILLS

- AutoCAD
- Revit
- Architectural Drawings
- Rendering (Enscape)
- Primavera P6
- MS Project
- Cost X
- MS Office
- MS Word
- MS Excel
- Powerpoint Presentation.

PERMANENT ADDRESS

Ram Nagar Lane 2, Kamapalli
Square, Berhampur, Odisha
City: Angul
State: Odisha
Pincode: 760004

LANGUAGE

- ENGLISH
- HINDI
- ODIA

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-ACM	NICMAR University, Pune	8.82	2027
B.Arch. <i>Architecture</i>	ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH	80	2024-May
Intermediate <i>Science (PCM)</i>	CENTRAL BOARD OF SECONDARY EDUCATION	70.4	2019-May
High School	CENTRAL BOARD OF SECONDARY EDUCATION	87.4	2017-Mar

TOTAL WORK EXPERIENCE: 8 month(s)**Archi Wing Studio**

02-Sep-2024 - 10-May-2025

0 Years, 8 Months, 8 Days**PROFILE:** Architect

- Analysed the progress of high-rise residential developments in Hyderabad against planned milestones and identified deviations that may impact schedule adherence by monitoring project schedules and deliverables using AutoCAD and Revit outputs.
- Coordinated with architectural, structural and MEP consultants to resolve design interfaces and reconcile discrepancies across drawings, aligning construction methodologies with project requirements to minimise design-related delays.
- Prepared GFC packages, material specifications and quantity estimates, cross-checking take-offs against drawings and cost data to support accurate cost estimation, procurement planning and budget control.
- Conducted quality and statutory compliance checks against fire & life-safety provisions, identifying project risks and documenting findings to support timely mitigation, corrective action, and consistency between design intent and execution.

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 59 Weeks)**Embassy Development Limited**

20-May-2026 - 17-Jul-2026

8 Weeks**PROFILE:** Design Coordinator - Intern

- Analyzed the flow of information across disciplines and identified inconsistencies to ensure the timely and accurate completion of GFC drawings and deliverables, collaborating with architects, consultants, and site execution teams throughout the design lifecycle.
- Managed design approvals and technical documentation, ensuring that records were consistent with source drawings and that discrepancies were resolved among the design, procurement, and execution teams through structured communication and negotiation.
- Monitored compliance with project specifications, statutory regulations, and schedules, prepared periodic status reports that summarized findings for stakeholders, and monitored project progress and milestones.

Sanil Kumar Associates Architectural Design

01-Jun-2023 - 30-Nov-2023

26 Weeks**PROFILE:** Architect

- Prepared architectural drawings, GFC documentation, BOQs, quantity take-offs and cost estimates, cross-referencing data across drawings and cost sheets to support construction

planning and accurate project execution.

- Coordinated with clients, vendors and contractors to align design requirements with project budgets and procurement constraints, identifying the cost and schedule implications of design changes.
- Managed stakeholder communication and technical clarifications, drafting written responses and coordinating negotiations between design, procurement and construction teams.
- Prepared project reports and technical documentation summarising progress and outstanding issues, supporting quality control and statutory compliance tracking.

Courtyard Design Studio

01-Oct-2022 - 23-Feb-2023

20 Weeks**PROFILE:** Intern

- Prepared multidisciplinary architectural and MEP drawings, BOQs, quantity take-offs and cost estimates across 3 executed projects (1 commercial office, 2 residential), maintaining consistency between design documentation and cost data across the project lifecycle from design development through construction delivery,

Ministry of Housing and Urban Affairs

01-Jul-2022 - 05-Aug-2022

5 Weeks**PROFILE:** Intern

- Researched site conditions and developed a redevelopment plan and 3D model for a temple water-body rejuvenation initiative under a public-sector infrastructure programme, applying construction planning and resource estimation principles.
- Prepared visual presentations and project documentation summarising findings and recommendations, supporting stakeholder communication and reporting requirements.

CERTIFICATION DETAIL

- International Conference on Construction, Real Estate, Infrastructure and Project Management 2026
- Construction Equipment Maintenance & Safety
- CAPM
- Finance for non finance managers
- Data analysis