

ROLL NUMBER: P26600002

Ms. ANEEZA M

Female

DOB

14-May-1992

TECHNICAL SKILLS

- AutoCAD
- Microsoft(Excel -Word - Powerpoint)
- strategic ERP

PERMANENT ADDRESS

Flat no -906, Elegant Iona, Plot no - 103, Sector no -2A ,Karanjade, Panvel P.O
 City: Raigad
 State: Maharashtra
 Pincode: 410206

LANGUAGE

- English
- Hindi
- Malayalam

INTERESTS

- Playing badminton
- Gardening
- Dancing

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
PGD-QSCM	NICMAR University, Pune	NA	2027
B.Tech <i>Civil Engineering</i>	Mahatma Gandhi University, Kottayam, Kerala	72.47	2016-Jun
Diploma	Government Polytechnic College, Meenangadi , Wayanad	80.00	2013-Apr
Intermediate <i>Science (PCMB)</i>	Board Of Higher Secondary Examination, Kerala	82.33	2010-Mar
High School	Board Of Public Examination, Kerala	90	2008-Mar

TOTAL WORK EXPERIENCE: 26 month(s)
Capacit'e Infraprojects Ltd., Mumbai

31-Jan-2024 - 15-Apr-2026

2 Years, 2 Months, 15 Days
PROFILE: Junior Engineer

- Taking measurement from site and marking drawing to prepare R. A. Bills for sub contractors.
- Preparation of control sheet of all vendors with certified quantity.
- Follow up with head office for final certification of bills.
- Follow up with accounts for posting of bills to generate liability.
- Preparation of bill tracking sheet.

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 58 Weeks)
Jalanidhi -Jeevana CDSSS

01-Oct-2016 - 23-Apr-2017

29 Weeks
PROFILE: Junior Engineer

- Supervision and technical monitoring of rural water-supply works.
- Checking of trench depth, width and alignment.
- Recording of executed quantities accurately in the Measurement Book.
- Preparation of bill by taking measurement from site.

Krishnamohan Memorial Govt ITI, Kalpetta, Wayanad

24-Apr-2017 - 14-Nov-2017

29 Weeks
PROFILE: Junior Instructor

- Provide students with the basic mathematical and engineering drawing skills required for their respective trades
- Conducted theory and practical classes, demonstrated drawing techniques.
- Taught calculations and measurements.
- Evaluated students' work, maintained training records, and supported students in preparing for their trade examinations.

ACHIEVEMENT DETAIL

- Won first prize for best presentation on Pre-Employment Training by ADITYA BIRLA ULTRA TECH group
- Won second prize and A grade in sub district and district science fair in 2009-2010
- Won prizes for PCM scholarships at School and National level.
- Volunteered National Service Society (NSS) from 2008 to 2013