

ROLL NUMBER: P25707038**Ms. Urmi Singha Roy**

Female

DOB

20-Jun-2001

TECHNICAL SKILLS

- MS Office
- LCA
- Carbon Accounting &GHG Emissions
- ESG Metrics & Sustainable Reporting
- Circular Economy Principles

PERMANENT ADDRESS

BC126,VAISHNODEVI
ABASAN,SAMARPALLI,
KESTOPUR
City: Kolkata
State: West Bengal
Pincode: 700102

LANGUAGE

- ENGLISH
- HINDI
- BENGALI

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-ENS	NICMAR University, Pune	8.45	2027
B.Sc. (Hons.) <i>Other</i>	UNIVERSITY OF CALCUTTA	69.4	2024-Jul
Intermediate <i>Science (PCB)</i>	SOUTH BALARAMPUR MURSHIDABAD	65.2	2019-Jun
High School	KOLKATA, WEST BENGAL	77.9	2017-Jun

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 8 Weeks)**GREENEX ENVIRONMENTAL PRIVATE LIMITED**

04-May-2026 - 03-Jul-2026

8 Weeks**PROFILE:** ESG & Sustainability Intern

- Assisted in ESG and Sustainability Reporting using GRI Standards.
- Developed GRI, CMRT, EMRT & AMRT Excel templates for structured sustainability data collection.
- Conducted stakeholder analysis and ESG data validation.
- Drafted ESG report sections covering Environmental, Social, and Governance (ESG) disclosures for manufacturing clients.
- Performed Scope 1 & Scope 2 GHG emission calculations using activity data and emission factors.
- Supported EcoVadis sustainability assessments through questionnaire analysis and documentation review.
- Prepared client presentations and research on Responsible Minerals Initiative (RMI), ESG Reporting, and Environmental Product Declarations (EPD).
- Coordinated with cross-functional teams to ensure accurate ESG reporting and timely project delivery.
- Client facing PPT Presentation