

ROLL NUMBER: P25701110


Ms. Gayatri Ishwarsing Rathod
Female

DOB

12-Aug-2003

TECHNICAL SKILLS

- AutoCAD
- MS Project
- MS Excel
- Report Writing

PERMANENT ADDRESS

Plot No.709 Shobha Sadan Mahda Colony Pen, Near Red Wood City Plaza, Pen Raigad
 City: Raigad
 State: Maharashtra
 Pincode: 402107

LANGUAGE

- ENGLISH
- MARATHI
- HINDI

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-APM	NICMAR University, Pune	9.70	2027
Graduation	UNIVERSITY OF MUMBAI	74.4	2025-Jun
Intermediate	MAHARASHTRA STATE BOARD OF SECONDARY AND HIGHER SECONDARY EDUCATION,PUNE	88	2021-Jun
High School	MAHARASHTRA STATE BOARD OF SECONDARY AND HIGHER SECONDARY EDUCATION,PUNE	85.2	2019-Mar

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 12 Weeks)
Jio Institute

04-May-2026 - 03-Jul-2026

8 Weeks
PROFILE: Planning Intern

- Project Planning & Schedule Control

Developed project schedules using Microsoft Project (MSP) and Excel, covering activity sequencing, dependencies, timelines, and progress tracking for campus infrastructure projects.

- Commercial & Vendor Analysis

Evaluated vendor quotations and PEB proposals and prepared commercial comparative statements to support evaluation of cost, scope, and technical offerings.

- Infrastructure & Capacity Analysis

Conducted occupancy analysis, BOQ preparation, and space utilization assessments for proposed campus modifications and infrastructure requirements.

- Project Documentation & Management Support

Prepared DBRs, RFP-related documents, MOMs, consultant scope documents, project charters, and project reports for ongoing and upcoming infrastructure projects.

- Stakeholder Coordination & Implementation Planning

Coordinated with consultants, vendors, and internal stakeholders and prepared site mobilization plans, construction access layouts, and material movement plans for campus development initiatives.

JSW STEEL

06-Jan-2024 - 24-Jan-2024

2 Weeks
PROFILE: CIVIL ENGINEERING INTERN

- Project Planning & Schedule Control

Monitored plant civil and maintenance activities against Defined Scope (SOW), milestone-driven plans, and baseline schedules, supporting execution control and downtime optimization.

- Cross-Functional Project Coordination

Facilitated coordination between Production, Maintenance, Contractors, and EHS teams, supporting resource synchronization across project activities.

- Contract Administration & Procurement Governance

Gained exposure to ARC/Non-ARC tendering, BOQ scrutiny, and vendor prequalification (CPQ), developing an understanding of procurement and commercial processes.

- Compliance, Risk & Permit Management

Supported implementation of Permit-to-Work (PTW), LOTO systems, safety audits, and risk assessment protocols in line with industrial EHS requirements.

- Asset Management & Lifecycle Optimization

Assisted in planning preventive maintenance, RCC retrofitting, and infrastructure reliability initiatives, with emphasis on lifecycle cost efficiency and operational sustainability.

TUV SUD SOUTH ASIA PRIVATE LIMITED

05-Aug-2023 - 20-Aug-2023

2 Weeks**PROFILE: CIVIL ENGINEERING INTERN**

- Quality Assurance & Independent Inspection

Assisted the Quality Inspection Officer in third-party verification of Elevated Service Reservoir (ESR) works against approved drawings, technical specifications, and contract provisions.

- Construction Quality Control & Non-Conformance Identification

Identified reinforcement spacing deviations and honeycombing in ESR columns, supporting documentation of Non-Conformance Reports (NCRs) and corrective actions.

- Contract Compliance & Technical Governance

Verified site execution against BOQ, structural drawings, IS Codes, and Project Quality Plans (PQP), supporting compliance-driven infrastructure monitoring.

- Stakeholder Communication & Corrective Action

Conducted technical interactions with contractors, supervisors, and site workforce, communicating inspection observations and following up on rectification measures.

- Documentation & Reporting Systems

Prepared inspection reports, site observation notes, and compliance records, contributing to structured third-party audit documentation for infrastructure projects.

ACHIEVEMENT DETAIL

1.Among Top 10 Ranker in Final Round **Mumbai University's 19th Aavishkar Inter-Collegiate Research Convention (2025)** 2."**Lokmat Sanskarache Moti Award**" (2016-17 Met with Honorable President (Shri Pranab Mukharji) and Vice President (Mohammad Hamid Ansari) of India as part of award ceremony)