

ROLL NUMBER: P25700632



Ms. Niyati Venugopal Shetty  
Female

DOB

21-Jan-2001

TECHNICAL SKILLS

- Revit
- Navisworks
- Primavera P6
- MS Project
- CostX
- MS Office
- AutoCAD
- Archicad
- Sketchup
- Lumion
- D5 Render
- Adobe Photoshop
- Adobe InDesign
- Adobe Illustrator

PERMANENT ADDRESS

4/57, Runwal Park, Near Marketyard  
Last Bus Depot. Jawaharlal Road,  
Gultekadi, Pune, Maharashtra  
City: Pune  
State: Maharashtra  
Pincode: 411037

LANGUAGE

- English
- Hindi
- Marathi
- Tulu

SUMMARY OF QUALIFICATION

| Course / Programme                         | Board / University Name                                                   | CGPA/ (%) | Passing Year |
|--------------------------------------------|---------------------------------------------------------------------------|-----------|--------------|
| MBA-ACM                                    | NICMAR University, Pune                                                   | 8.95      | 2027         |
| B.Arch.<br><i>Bachelor of Architecture</i> | SAVITRIBAI PHULE PUNE UNIVERSITY                                          | 64.79     | 2024-Jun     |
| Intermediate<br><i>Science (PCM)</i>       | MAHARASHTRA STATE BOARD OF SECONDARY AND HIGHER SECONDARY EDUCATION, PUNE | 73.38     | 2019-May     |
| High School                                | MAHARASHTRA STATE BOARD OF SECONDARY AND HIGHER SECONDARY EDUCATION, PUNE | 93        | 2017-May     |

TOTAL WORK EXPERIENCE: 10 month(s)

Alkove-Design

02-Sep-2024 - 30-Jun-2025

0 Years, 9 Months, 28 Days

PROFILE: Junior Architect

Contributed to design development, technical drawing production, and site coordination of residential and interior projects, bridging architectural design intent with construction delivery across concept-to-completion stages.

- Prepared **architectural working drawings** (floor plans, sections, elevations, details) ensuring compliance with **NBC norms, local DCR, and RERA** carpet area requirements using AutoCAD
- Coordinated **multi-disciplinary design inputs** from structural and MEP consultants, managing revision cycles and maintaining a structured **drawing register** across all packages
- Conducted **space planning and layout optimisation**, evaluating carpet efficiency, circulation logic, and natural light penetration against client brief and regulatory norms
- Participated in **site visits** for an interior project, supervising contractor execution, reviewing **contractor submittals**, and verifying workmanship against approved specifications
- Gained working knowledge of **construction material specifications, building systems, and finish sequences**
- Developed working knowledge of construction material specifications, building systems, and finish sequences, including understanding of **cost implications of design decisions and specification level material selection** for residential and interior projects

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 28 Weeks)

Cherry Hill Interiors Pvt. Ltd.

04-May-2026 - 03-Jul-2026

8 Weeks

PROFILE: Site Execution - Project Management & Coordination

Contributed to site execution and project coordination of high-end corporate interior fit-out projects, gaining hands-on exposure to construction delivery, multi-vendor management, and design-to-execution workflows.

- Monitored **on-site execution progress** against the project baseline schedule, flagging deviations and coordinating recovery with the Project Manager
- Coordinated with **multi-disciplinary vendor teams** (civil, MEP, false ceiling, flooring, joinery) to ensure sequential, conflict-free execution across work fronts
- Identified a critical **MEP–architectural drawing coordination conflict**, independently developed a **Drawing Issue Register** in MS Excel tracking revisions, issue dates, and consultant-to-site receipt

- Assisted in **vendor procurement coordination-tracking material delivery schedules**, raising **RFIs**, and resolving specification discrepancies between design drawings and contractor submittals
- Supported **snag list preparation and quality checks** during pre-handover, verifying workmanship against the approved finish schedule and specifications
- Supported **review of construction execution documentation, including specification compliance checks, drawing-to-site verification, and contractor submittal assessments**, to identify non-conformance issues during pre-handover quality inspection

#### **d6thD design studio**

19-Jun-2023 - 07-Nov-2023

**20 Weeks**

#### **PROFILE:** Architectural Intern

Interned at a vernacular and sustainability-focused architectural studio, contributing to design development, working drawing production, and site exposure across residential and mixed-use projects rooted in contextual and sustainable design principles.

- Contributed to **design development and architectural documentation**, preparing working drawings, floor plans, sections, and presentation
- Participated in site visits to understand construction processes, material applications, and how design decisions translate into built outcomes
- Gained working knowledge of vernacular architecture and sustainable design principles - including passive cooling, locally sourced materials, and low-carbon construction techniques relevant to **IGBC and LEED frameworks**
- Assisted in **design presentation and client documentation** - compiling concept drawings, material boards, and project approvals

#### **PUBLICATIONS DETAIL**

Published interview article titled "**Tribhuvana - Architect's Own Office, Khanderavpura Village, Gujarat, India**" in the journal of the **Indian Institute of Architects (IIA)** documenting a vernacular office project rooted in sustainable and contextual design principles

#### **ACHIEVEMENT DETAIL**

##### **Rotaract Club of Pune Mid-East - Member since 2020**

- Secretary (2022–23): Led end-to-end club operations for a 100+ member chapter coordinating cross-committee projects, managing stakeholder communications, and ensuring delivery of monthly service and professional development programmes
- Professional Service Director (2021–22): Conceptualised and organised career development events and professional networking sessions for members, building industry connect within the student community

##### **NASA India - Louis I Kahn (LIK) Trophy, 63rd Annual Convention**

Received Special Mention in the Louis I Kahn Trophy at the 63rd Annual NASA Convention, one of the most rigorous analytical competitions in Indian architectural education, requiring field documentation, analytical drawings, and theoretical interpretation of built heritage

##### **Sports**

Represented school, college, and district in competitive basketball and athletics events at inter-institutional level