

ROLL NUMBER: P25709007

Ms. Kiran Sureshbhai Mistry

Female

DOB

19-Jul-2001

TECHNICAL SKILLS

- AutoCAD
- MS Office
- MS Project
- Primavera P6
- ETABS
- SAFE
- STAAD PlanWin
- Power BI
- Revit

PERMANENT ADDRESS

2595, Matrubhuvan, Opp. Telephone Exchange, Saribujrang, Amalsad, Navsari

City: Navsari

State: Gujarat

Pincode: 411036

LANGUAGE

- English
- Hindi
- Gujarati

INTERESTS

- Construction technology and digital tools
- Music and creative activities
- Travel and cultural exploration
- BIM
- Sustainable and innovative building practices

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
M.Tech-CTM	NICMAR University, Pune	9.18	2027
Graduation	DHARMSINH DESAI UNIVERSITY, NADIAD, GUJARAT	79.2	2022-May
Intermediate	AMALSAD, NAVSARI, GUJARAT	70	2018-Apr
High School	AMALSAD, NAVSARI, GUJARAT	84	2016-Apr

TOTAL WORK EXPERIENCE: 31 month(s)
Struct Bombay Consultants

15-Feb-2024 - 31-May-2025

1 Years, 3 Months, 16 Days
PROFILE: Jr. Structural Design Engineer

- Prepared structural drawings and detailing for reinforced concrete (RC) residential buildings using AutoCAD.
- Performed structural analysis and design calculations using ETABS, PlanWin and Excel for mid-rise and high-rise residential projects.
- Worked on structural design and drafting activities, including revisions and coordination of drawings and design outputs as project requirements evolved.

Safety Security & Instrumentation Engineering Solutions

03-Mar-2023 - 07-Feb-2024

0 Years, 11 Months, 4 Days
PROFILE: Project Engineer

- Prepared MEP and Fire Protection system layouts using AutoCAD for building projects.
- Prepared project calculations, quantity details and schedules using Excel for resource planning and project tracking.
- Conducted site visits and participated in client meetings to understand project requirements, coordinate site activities and resolve technical queries.

Sthapati Designers & Consultants Pvt. Ltd.

11-Jul-2022 - 30-Nov-2022

0 Years, 4 Months, 19 Days
PROFILE: Jr. Estimation Engineer

- Reviewed project specifications and technical drawings to prepare quantity estimates and support project cost planning.
- Prepared project cost estimates and budgets covering material quantities, labour costs and equipment requirements.

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 29 Weeks)
CS DESIGN LAB

15-May-2021 - 25-Jun-2021

5 Weeks
PROFILE: SITE INTERN

- Assisted with day-to-day site activities and observed construction processes, gaining practical exposure to site execution and coordination.
- Supported site engineers in monitoring ongoing construction activities and understanding construction methods and work sequences.

Shree Siddheshwar Partheshwar, SP Group.

06-Dec-2021 - 26-Mar-2022

15 Weeks
PROFILE: Site Intern

- Prepared material quantity estimates by analyzing construction drawings and project plans.

- Assisted with site supervision and quality control activities, while maintaining site documentation for project tracking.

Larsen & Toubro Construction – Buildings & Factories (B&F)

04-May-2026 - 08-Jul-2026

9 Weeks**PROFILE:** Summer Intern

- Prepared quantity take-offs and concrete pour schedules using Excel based on CAD/PDF drawings and project requirements.
- Supported planning and billing activities by working with project schedules, quantities, BOQ/work orders and related project documentation.
- Studied project quality and execution documents, including the Project Quality Plan (PQP), method statements, EHS Plan and contract documents.
- Gained practical exposure to quality control, safety, stores, and Plant & Machinery (P&M) activities through site visits and interaction with project teams.

CERTIFICATION DETAIL

- Business Communication Specialization
- Construction Cost Estimating and Cost Control
- Construction Project Management
- The complete AutoCAD 2018-21 course