

ROLL NUMBER: P25701129**Ms. Aditi Jitendra Patil**

Female

DOB

28-Oct-2000

TECHNICAL SKILLS

- AutoCAD
- MS Office
- MS Project
- Primavera
- Adobe Photoshop
- Revit
- Lumion
- Enscape
- Sketchup
- Power BI
- MS Excel

PERMANENT ADDRESS

401,Uttara CHS, Plot No. 11 &12,
Sector 50(old), Seawoods, Navi
Mumbai- 400706
City: Thane
State: Maharashtra
Pincode: 400706

LANGUAGE

- English
- Hindi & Marathi

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-APM	NICMAR University, Pune	9.19	2027
B.Arch. <i>Bachelor of Architecture</i>	UNIVERSITY OF MUMBAI	72.01	2023-Apr
Intermediate <i>Science (PCMB)</i>	HSC,MAHARASHTRA	79.69	2018-Feb
High School	ICSE, MUMBAI	90	2016-May

TOTAL WORK EXPERIENCE: 21 month(s)**Praveen Awate Architects Pvt.Ltd**

11-Sep-2023 - 30-Apr-2024

0 Years, 7 Months, 19 Days**PROFILE:** Jr. Architect

- Assisted in developing working drawings and GFC documentation for building projects in timely manner
- Working closely and coordinating with various consultants including structural , MEP, parking etc. to ensure project success.
- Conducted site visits and coordinated with site Engineers, monitored execution, and ensured adherence to quality and design intent.
- Preparing presentations and visual materials to discuss with the clients and other teams in order to convert ideas into design solutions.
- 3D modelling, visuals and renders.

Urbann Analysis and Solutions Pvt.Ltd

10-May-2024 - 21-Jun-2025

1 Years, 1 Months, 11 Days**PROFILE:** Jr. Architect

- Assisted in project planning and design coordination, aligning architectural outputs with consultant inputs (MEP & Environmental).
- Preparing conceptual and schematic design proposals.
- Contributing to documentation sets (plans, sections, elevations) through software.
- Assisted in generating feasibility reports of the projects and attending the bid meetings.
- Supported data collection, documentation, and analysis for design development and project reporting.
- Prepared technical architectural drawings, presentations, and client-facing documentation used in review meetings.
- Interacted with clients and builders, explaining project concepts, drawings, and feasibility-level design intent.
- Contributed to coordination between multiple stakeholders, ensuring timely decision-making.
- Going for site visits and assisting with surveying or documentation tasks.
- Organizing and maintaining project files, materials libraries, and sample boards.
- Learning and applying office standards, workflows, and project delivery methods.

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 30 Weeks)**Mobius Architects**

30-Nov-2021 - 07-May-2022

22 Weeks**PROFILE:** Intern Architect

- Supported architectural and interior projects from concept to detailed documentation.

- Prepared presentation materials like renderings, mood boards, and diagrams to effectively convey design ideas.
- Supported consultants' coordination, materials research, and documentation management. Conducted client meetings and site visits.
- Prepared BOQs and Client Budgets for interior projects.

Larsen & Toubro Construction

04-May-2026 - 03-Jul-2026

8 Weeks**PROFILE:** Project Planning Intern

- Reviewed and analysed the complete contract document package (GCC, SCC, Scope of Work, BOQ, and Technical Specifications) for a high-value healthcare infrastructure project, developing working knowledge of contractual obligations, EOT provisions, variation order mechanisms, liquidated damages, and dispute resolution procedures.
- Prepared Daily Progress Reports (DPR), Weekly Progress Reports (WPR), and Monthly Progress Reports (MPR) including planned vs. actual variance analysis, S-curve updating, constraint tracking, and three-week lookahead scheduling.
- Executed resource loading and allocation for the entire project master schedule in Microsoft Project (MSP), including resource dictionary setup, productivity-based crew size calculations, resource histogram generation, and over-allocation resolution without impacting the critical path
- Performed critical path analysis and schedule monitoring on a live 11-floor hospital building project, identifying near-critical activities, tracking Total Float consumption, and flagging schedule risks for planning manager review
- Gained hands-on exposure to cast-in-situ RCC flat slab construction, aluminium formwork systems, concrete quality control, reinforcement detailing, and MEP coordination in a healthcare infrastructure environment