

ROLL NUMBER: P25700476

Mr. Biki Kharka

Male

DOB

27-Jan-1999

TECHNICAL SKILLS

- AutoCAD
- MS Office
- MS Project
- Primavera
- CostX
- Revit

PERMANENT ADDRESS

Village :- Natun Hawly_x000D_Post
 Office :- Natun Hawly_x000D_
 District :- Tamulpur_x000D_Police
 Station :- Tamulpur_x000D_B.T.R ,
 Assam
 City: Baksa
 State: Assam
 Pincode: 781367

LANGUAGE

- English
- Hindi
- Assamese and Nepali

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-ACM	NICMAR University, Pune	9.31	2027
B.E. <i>Civil Engineering</i>	GAUHATI UNIVERSITY	71.42	2020-May
Intermediate <i>Science (PCM)</i>	ASSAM HIGHER SECONDARY EDUCATION COUNCIL , DIGBOI/ASSAM	87.4	2016-Jun
High School	CENTRAL BOARD OF SECONDARY EDUCATION , GOALPARA / ASSAM	87.4	2014-May

TOTAL WORK EXPERIENCE: 20 month(s)
Centre for Microfinance & Livelihood (CML) An Initiative of TATA TRUSTS

26-Aug-2021 - 28-Apr-2023

1 Years, 8 Months, 2 Days
PROFILE: Consultant - Programme Associate (Cluster Coordinator)

- 1.Coordinated end to end delivery of integrated WASH projects focused on providing clean drinking water across 5 Tea Gardens in Assam covering approximately 1500 households, ensuring on time and within-budget execution
2. Developed a sustainability model for WASH facilities by designing a revenue framework (user charges/subsidies) and coordinating with key stakeholders, including local administration to ensure long term operation and maintenance.
3. Coordinated technical interventions to recharge defunct deep tube wells, enhancing both the durability and resilience of ground water based water sources.
- 4.Coordinated the implementation of a biogas plant as a sanitation circular economy model for 25 households , managing household organic waste and reducing LPG consumption through clean fuel generation.

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 8 Weeks)
Jyoti Structures Limited

05-May-2026 - 05-Jul-2026

8 Weeks
PROFILE: Intern

- Assisted in the planning, execution, and monitoring of transmission line projects.
- Gained practical exposure to the complete transmission line construction cycle, including foundation works, tower erection, conductor stringing, sagging, tensioning, and final commissioning activities.
- Observed and supported transmission line stringing operations, including the use of tensioners, pullers, pilot wire installation, and earth wire stringing while ensuring adherence to safety procedures.
- Participated in site inspections to monitor construction progress, quality compliance, and implementation of safety standards.
- Coordinated with site engineers, contractors, and project teams to facilitate daily construction activities and resolve on-site issues.
- Assisted in project scheduling, progress monitoring, material tracking, and preparation of project documentation and reports.
- Gained exposure to quality assurance procedures, inspection checklists, method statements, and construction documentation.
- Developed practical knowledge of transmission infrastructure, construction methodologies, resource management, and project coordination for large-scale power projects.