

ROLL NUMBER: P25701106**Ms. S Devi Nanda**

Female

DOB

19-Aug-2003

TECHNICAL SKILLS

- AutoCAD
- MS Office
- MS Project

PERMANENT ADDRESS

HARINANDANAM
ANCHALUMMOODU PERINAD PO
KOLLAM
City: Kollam
State: Kerala
Pincode: 691601

LANGUAGE

- English
- Malayalam and Hindi

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-APM	NICMAR University, Pune	8.79	2027
Graduation	APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY	81	2025-Apr
Intermediate	CBSE KERALA	94.2	2021-Jul
High School	CBSE KERALA	93.8	2019-May

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 14 Weeks)**KRDCL**

12-May-2025 - 20-Jun-2025

5 Weeks**PROFILE: INTERN**

â€¢ Gained hands-on exposure to railway infrastructure projects, observing live site execution including track alignment, foundation works, and structural components.

â€¢ Assisted in understanding project planning, site supervision, and quality control practices in compliance with Indian Railway Standards and IS codes.

â€¢ Observed the coordination between field operations and office-based project management, including tender documentation, progress reporting, and material management.

â€¢ Developed understanding of project scheduling, safety protocols, and construction monitoring systems used in large-scale infrastructure works.

â€¢ Enhanced technical and managerial insights into transport infrastructure, civil construction processes, and public-sector project execution.

Key Skills: Project Coordination, Site Supervision, Railway Infrastructure, Quality Control, Construction Management, Safety Compliance, Project Documentation, Material Management, Public Infrastructure Projects.

Sobha Limited

11-May-2026 - 13-Jul-2026

9 Weeks**PROFILE: Procurement Technical Audit Intern**

- Conducted procurement technical audit of purchase orders and vendor transactions.
- Verified procurement documents for accuracy, compliance, and internal audit requirements.
- Analyzed procurement and material consumption data using Microsoft Excel (Pivot Tables, VLOOKUP/XLOOKUP).
- Performed ABC analysis of material inventory to identify high-value procurement items.
- Assisted in cost comparison and rate analysis for construction materials.
- Prepared audit reports and summarized findings for the procurement audit team.
- Coordinated with cross-functional teams to validate procurement records and resolve discrepancies.
- Supported process improvement initiatives by identifying opportunities for cost optimization.