

ROLL NUMBER: P25700644


Mr. Sahil Sunil Naik
Male

DOB

03-Jun-2002

TECHNICAL SKILLS

- AutoCAD
- MS Office
- MS Project
- Primavera
- Live 3D homes
- revit
- Power BI

PERMANENT ADDRESS

2204,TOWER 3, GODREJ HILLSIDE
 2, MAHALUNGE, PUNE
 City: Pune
 State: Maharashtra
 Pincode: 411048

LANGUAGE

- English
- Hindi
- Marathi

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-ACM	NICMAR University, Pune	8.05	2027
Graduation	SAVITRIBAI PHULE PUNE UNIVERSITY	67.14	2025-may
Intermediate	HIGHER SECONDARY BOARD OF MAHARASHTRA	60	2020-Mar
High School	SECONDARY STATE BOARD OF MAHARASHTRA	82.4	2018-Mar

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 29 Weeks)
LOGASS CONSTRUCTIONS

03-Dec-2024 - 03-May-2025

21 Weeks
PROFILE: CIVIL INTERN(SITE ENGINEER INTERN)

- Assisted in **on-site project execution and construction progress monitoring** against project plans and timelines.
- Monitored daily construction activities and coordinated with site personnel to support planned work execution.
- Supervised activities with respect to **quality, safety and prescribed Standard Operating Procedures (SOPs)**.
- Conducted material inspections and verified compliance with **technical specifications and project requirements**.
- Assisted in preparing **quantity estimates, progress reports and project cost/budget tracking documents**.
- Coordinated with **Project Management Consultants (PMCs), engineers, contractors and site teams** to support smooth project execution.
- Supported procurement activities through **vendor coordination and material requirement analysis**.
- Developed practical understanding of **construction methods, materials, site execution and MEP coordination**.

Clancy Global

06-May-2026 - 06-Jul-2026

8 Weeks
PROFILE: Project Coordinate

- Supported **project planning, progress monitoring and task tracking** across multiple construction projects to facilitate timely completion of deliverables.
- Coordinated with **site teams, vendors, consultants and internal stakeholders** to collect, validate and consolidate project progress information.
- Maintained and updated **project monitoring records, progress reports and project documentation** for management review.
- Assisted in monitoring **site manpower, work progress, pending activities and project-related issues** through regular coordination with site personnel.
- Prepared and reviewed **BOQ-based data and CSV files** for procurement and tendering activities.
- Supported **tendering and procurement processes**, including vendor coordination, work orders, purchase orders and payment documentation.
- Worked on **Certificate of Payments (COP), Goods Received Notes (GRN) and vendor invoices**, ensuring required information was captured for payment processing.

- Used **Aerchain** for project/procurement data management, GRN processing, invoice tracking and project documentation.
- Supported project setup and data compilation for new construction packages including **PHE, Electrical, DG and MS Fabrication works**.
- Developed practical exposure to **project lifecycle activities, procurement, stakeholder coordination, reporting and construction project controls**.

Key Project Exposure: Mohali, Rohini, Jalandhar, Bannerghatta, Ashiana Lucknow and AQL-HBR.

ACHIEVEMENT DETAIL

- **Registered Design Holder – Water Filtration Apparatus**, Design No. 458162-001, certified by the Patent Office, Government of India, 2025.
- Model selected for presentation at **Constro International Exhibition 2025, Pune**.