

ROLL NUMBER: P25700578**Ms. Anuja Deepak Deshmukh**
Female**DOB**

19-Jul-2003

TECHNICAL SKILLS

- AutoCAD
- MS Office
- MS Project
- ETABS
- Primavera

PERMANENT ADDRESS

Flat No 05 Jai Ambe Appartment
Sudhir Colony Akola
City: Akola
State: Maharashtra
Pincode: 444001

LANGUAGE

- English
- Hindi
- Marathi

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-ACM	NICMAR University, Pune	8.13	2027
Graduation	SAVITRIBAI PHULE PUNE UNIVERSITY	71.4	2025-Jun
Intermediate	HIGHER SECONDARY CERTIFICATE	90.33	2021-Jul
High School	CENTRAL BOARD OF SECONDARY EDUCATION AKOLA, MAHARASHTRA	82.8	2019-Jun

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 32 Weeks)**Snivaa Structural Consultants**

01-Jul-2024 - 20-Dec-2024

24 Weeks**PROFILE:** Design Intern

- Tendering & Contract Management: Reviewed tender documents and BOQs for piling and foundation works to understand scope of work, contractual terms, specifications, exclusions and deliverables.
- Quantity & Billing Verification: Checked BOQ quantities against structural drawings and maintained measurement records, billing trackers and supporting documents for commercial activities.
- Contract Documentation: Organized and maintained contract-related documents, drawings, BOQs and records to ensure easy retrieval and proper documentation control.
- Scope & Drawing Coordination: Coordinated with the structural design team to verify that drawings, design details and project requirements were aligned with the contract scope and specifications.
- Commercial Review: Assisted in comparing quantities and work requirements with tender/BOQ provisions to identify scope gaps, quantity differences and potential commercial issues.
- Compliance & Quality Review: Reviewed building models and structural details against project specifications, safety requirements and site conditions to identify potential quality and compliance risks.
- Issue Identification: Supported the team in identifying discrepancies between drawings, BOQs and project requirements and communicated observations for necessary corrective action.

LAGOO APTE DEVELOPERS

04-May-2026 - 30-Jun-2026

8 Weeks**PROFILE:** Site Intern

- Compared vendor quotations based on price, specifications and scope of work, supporting procurement evaluation and cost optimization
- Quantity & Progress Monitoring: Tracked progress of civil, MEP and finishing activities and maintained daily records to support project monitoring and commercial reporting.
- Billing Support: Verified executed work and site progress against drawings and planned activities to provide supporting information for measurement and contractor billing.
- Contractor Coordination: Coordinated with contractors and site engineers regarding work progress, pending activities and key milestones to support timely project execution.
- Risk Identification & Mitigation: Checked slab shuttering, reinforcement and column steel against approved drawings before concreting to identify deviations and reduce rework, cost and schedule risks.
- Quality & Compliance Monitoring: Inspected waterproofing and slope levels and reported discrepancies to minimize defects and potential downstream costs.
- Site Compliance: Monitored compliance with permits, housekeeping, access control and safety requirements during core-cutting and pipe/cable opening activities.

- Reporting & Documentation: Prepared and maintained daily progress reports and site observations to support management review, issue tracking and decision-making