

ROLL NUMBER: P25700539**Ms. Nanshal Bajaj**

Female

DOB

01-Sep-1998

TECHNICAL SKILLS

- AutoCAD
- MS Office
- MS Project
- Primavera
- Sketchup
- Revit
- Enscape
- Lumion

PERMANENT ADDRESS

A3-25, ADITYA BREEZE PARK,
BALEWADI
City: Pune
State: Maharashtra
Pincode: 411045

LANGUAGE

- English
- Hindi
- Sindhi and Marathi

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-ACM	NICMAR University, Pune	8.56	2027
Graduation	SAVITRIBAI PHULE PUNE UNIVERSITY	70.5	2022-Jul
Intermediate	CENTRAL BOARD OF SECONDARY EDUCATION, DELHI	64.8	2016-May
High School	CENTRAL BOARD OF SECONDARY EDUCATION, DELHI	81.7	2014-May

TOTAL WORK EXPERIENCE: 22 month(s)**About the Space**

24-Jul-2023 - 25-Sep-2024

1 Years, 2 Months, 1 Days**PROFILE:** Junior Architect

- Assisted in conceptual and schematic design development for residential, commercial and institutional projects.
- Prepared architectural drawings, interior layouts and 3D visualizations using AutoCAD, Sketchup and Enscape.
- Conducted site visits, measurements and supervision to ensure design intent and quality execution.
- Designed interior layouts, furniture details and material boards aligning with client requirements and project budget.
- Researched and sourced materials, finishes, lighting and furniture for interior projects.
- Collaborated with consultants, contractors and vendors to ensure smooth design coordination and execution.

Chopra Design Studio

01-Nov-2022 - 30-Jun-2023

0 Years, 7 Months, 29 Days**PROFILE:** Junior Architect

- Assisted in conceptual design development and preparation of architectural drawings (plans, elevations, sections, 3D models) for residential and commercial projects.
- Prepared presentation drawings and working drawings using AutoCAD.
- Conducted site visits, measurements and supervision to ensure design intent and quality execution.
- Designed interior layouts, furniture details and material boards aligning with client requirements and project budget.
- Collaborated with consultants, contractors and vendors to ensure smooth design coordination and execution.

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 29 Weeks)**Renu Khanna and Associates**

06-Jul-2021 - 30-Nov-2021

21 Weeks**PROFILE:** Architectural Intern

- Assisted in presentation drawings for clients discussions and project approvals.
- Prepared working drawings and construction details under the guidance of senior architects.
- Supported the design team in developing project documentation and drawings for various projects.

Ahluwalia Contracts (India) Ltd.

PROFILE: Intern

- Assisted the Project Planning team in updating project schedules based on site progress.
- Collected and compiled project progress data from site engineers for daily and weekly reports.
- Supported the preparation of progress reports, and review presentations.
- Compared planned activities with actual site execution and documented schedule deviations.
- Coordinated with site and planning teams to gather information required for schedule updates.
- Gained hands-on exposure to Microsoft Project, Microsoft Excel, and construction planning practices.
- Developed an understanding of construction sequencing, milestone tracking, and project monitoring in a live project environment.

CERTIFICATION DETAIL

- Diploma in Architecture Softwares