

ROLL NUMBER: P25700529


Ms. Janhavi Vijay Patil
Female

DOB

29-Sep-1998

TECHNICAL SKILLS

- AutoCAD
- MS Office Suite
- MS Project
- Primavera
- Revit
- Naviswork

PERMANENT ADDRESS

B6, Flat No. 16, Ganesh Complex,
 Manikbaug, Sinhgad Road, Opp.
 Brahma Garden Hotel, Near Nava
 Sinhgad Parisar Office.
 City: Pune
 State: Maharashtra
 Pincode: 411051

LANGUAGE

- English
- Hindi
- Marathi

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-ACM	NICMAR University, Pune	9.31	2027
B.E. <i>Civil Engineering</i>	SAVITRIBAI PHULE PUNE UNIVERSITY	74.9	2020-Apr
Intermediate <i>Science (PCMB)</i>	CENTRAL BOARD OF SECONDARY EDUCATION	82.2	2016-May
High School	CENTRAL BOARD OF SECONDARY EDUCATION	89.3	2014-May

TOTAL WORK EXPERIENCE: 35 month(s)
TCG REAL ESTATE - TCG IBPL

01-Jul-2023 - 21-Jun-2025

1 Years, 11 Months, 20 Days
PROFILE: JUNIOR ENGINEER

Project Name: TCG REAL ESTATE, PHASE 2, HINJEWADI, PUNE (B+P+24 STORIED)

Responsibilities:

- Performed **quantity take-offs** and **quantity analysis** from **GFC drawings**; prepared and verified **BBS** to support **estimation, billing and project controls**.
- Developed and compared **work estimates and budgets**, supporting **cost control** and **budget adherence** across project activities.
- Verified **vendor measurements, billing and certification** against **contractual requirements** and **site measurement standards**.
- Managed **design coordination** with Design and Planning teams; reviewed drawings and raised **RFIs** to resolve **design-site issues**.
- Maintained **SAP project documentation** covering **work orders, purchase orders, MIGO entries** and **material reconciliation**.
- Prepared **cement and steel variation statements**, ensuring rate adjustments as per **base prices** and market trends.
- Prepared **project progress reports**, tracked **milestones** and coordinated with **consultants, vendors and engineers** to support **timely delivery**.
- Supported **quality assurance, testing documentation** and compliance with **project safety and technical standards**.

Mazagon Dock Shipbuilders Ltd.

23-Mar-2021 - 22-Mar-2022

0 Years, 11 Months, 27 Days
PROFILE: Graduate Apprentice

Appointed under the **NATS Apprenticeship Program** for training at **Mazagon Dock Shipbuilders Ltd. (Government PSU)**, gaining hands-on

experience in **defence infrastructure** and **marine construction projects**.

Responsibilities:

- Executed and measured **3.6-tonne Keel Concrete Blocks** designed for **1000 T/sqm warship docking**, supporting **estimation, execution and billing controls**.
- Conducted **tender technical scrutiny**, evaluated **bidder submissions** and prepared **bid comparison and recommendation reports**.
- Developed **drawings and cost estimates** for **defence infrastructure projects** using **Government Schedule of Rates**, including **CPWD, PWD and MCGM**.
- Executed **terrace waterproofing** at Serin House using advanced **Dr. Fixit chemical systems**, ensuring **quality control** and long-term performance.
- Supervised **terrace waterproofing** and **structural repair works** using **Polymer Modified Mortar** for existing **defence facilities**.

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 8 Weeks)

Primark Associates

04-May-2026 - 03-Jul-2026

8 Weeks

PROFILE: Project Management Services

- Prepared **quantity take-offs, BOQs and cost estimates** from **architectural and structural drawings** to support **project planning, estimation and cost control**.
- Performed **rate analysis** and **material quantity calculations**, supporting **project controls** and **cost-management activities**.
- Conducted **clash detection and drawing coordination** using **AutoCAD**, identifying design and execution conflicts and supporting timely resolution with the project team.
- Supported **project planning and scheduling** using **MS Project**; tracked **project milestones**, prepared **progress reports and MoMs**, and monitored activities to support **timely project completion**.

CERTIFICATION DETAIL

- Diploma in Building Design

ACHIEVEMENT DETAIL

1. **GATE 2023 QUALIFIED**
2. **MAH MBA CET PERCENTILE = 97.54**
3. **Commendable Assistance Grant Scholarship** for good performance in First semester of MBA ACM at NICMAR University.