

ROLL NUMBER: P25700170**Mr. Prateek Sharma**

Male

DOB

15-Aug-2002

TECHNICAL SKILLS

- AutoCAD
- MS Office
- MS Project
- Primavera P6
- CostX

PERMANENT ADDRESS

Om Bhawan Lane 15, Sector 4,
Phase 2 Near Dav School New
Shimla

City: Shimla

State: Himachal Pradesh

Pincode: 171009

LANGUAGE

- ENGLISH
- HINDI

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-ACM	NICMAR University, Pune	7.21	2027
Graduation	JAYPEE UNIVERSITY OF INFORMATION TECHNOLOGY	70.5	2024-Jul
Intermediate	CBSE	63.2	2020-Mar
High School	CBSE	61.8	2018-Mar

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 44 Weeks)**AMBUJA CEMENTS**

01-Jun-2023 - 15-Jul-2023

6 Weeks**PROFILE: INTERNSHIP TRAINEE**

Construction of Alternative Fuel and Raw Material (AFR) Shed:

- Assisted in **site surveying, layout marking and planning** of construction activities.
- Supported execution of **excavation, PCC, reinforcement, formwork and RCC works**.
- Assisted in **BBS preparation, quantity measurement and construction documentation**.
- Monitored site progress and coordinated with **site engineers during project execution**.
- Conducted **quality checks** for reinforcement, formwork and concrete works as per project requirements.

SPC INFRA PROJECTS

01-Aug-2024 - 28-Feb-2025

30 Weeks**PROFILE: CIVIL ENGINEER (INTERN)**

- Supervised day-to-day **construction activities** and coordinated site execution as per project requirements.
- Coordinated with **contractors, site engineers and project teams** to monitor progress and resolve execution issues.
- Assisted in **planning and monitoring construction activities** against project targets.
- Conducted **quality inspections and compliance checks** as per drawings and project specifications.
- Maintained **site records, measurements and project documentation** for progress tracking and reporting.

Adani

04-May-2026 - 03-Jul-2026

8 Weeks**PROFILE: Project Management Trainee**

- Developed and monitored the **Raw Coal Bin construction schedule using Primavera P6**, including activity sequencing and progress tracking.
- Prepared **project schedules, quantity measurements and daily progress reports** to support project monitoring and control.
- Coordinated with **site engineers, contractors and project stakeholders** to track progress and resolve execution issues.
- Assisted in monitoring **project scope, schedule and construction activities** against planned targets.
- Identified **site-level deviations and execution issues** and coordinated with relevant teams for corrective actions.
- Conducted **QA/QC inspections** for reinforcement, formwork, concrete and structural steel works.

- Maintained **project documentation and progress updates** while ensuring compliance with safety and PTW requirements.

ACHIEVEMENT DETAIL

- Disciplinary Committee Coordinator – University Level
- Black Belt in Karate – Silver Medalist at National-Level Championship
- Cultural Event Coordinator – University-Level Cultural Dance Competitions
- Active Member – Civil Engineering Student Association