NICMAR University, Pune

MBA-ACM | MBA in Advanced Construction Management

ROLL NUMBER: P25700579

Ms. MEHANDI D S

Female

DOB

24-Jul-1998

TECHNICAL SKILLS

- AutoCAD
- MS Project
- Autodesk Revit
- Sketchup
- Adobe Photoshop

PERMANENT ADDRESS

B-305, Amrutha Grandeur Apartment Rachenhalli , Thanisandra Main Road
City: Bangalore Urban
State: Karnataka
Pincode: 560077

LANGUAGE

- English
- Hindi
- Tamil
- Kannada

INTERESTS

- Badminton
- painting

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-ACM	NICMAR University, Pune	8.67	2027
B.Arch. *Bachelor of Architecture*	VISHVESHWARYA TECHNICAL UNIVERSITY	62	2021-Aug
Intermediate *Science (PCMB)*	CENTRAL BOARD OF SECONDARY EDUCATION	78.6	2016-May
High School	CENTRAL BOARD OF SECONDARY EDUCATION	85.5	2014-May

TOTAL WORK EXPERIENCE: 30 month(s)

Total Environment Building Systems

27-Apr-2023 - 25-Sep-2024 **1 Years, 4 Months, 29 Days**

PROFILE: Design Manager

- Acted as the primary point of contact for customers during the post-sales design and customisation phase of residential projects.
- Coordinated customisation requirements, layout modifications, finishes, and service changes in line with design standards and project timelines.
- Coordinated with Project, Construction, MEP, and Quality teams to ensure execution aligned with approved drawings and timelines.
- Supported stakeholder coordination between customers and internal teams to resolve design and execution issues.
- Monitored progress of unit-level works and supported timely closure of customisation within defined schedules.
- Maintained project documentation, approvals, and records on internal ERP systems for tracking and reporting.
- Followed up on customer payments as construction milestones were achieved, in line with the terms mentioned in the Agreement for Sale.
- Reviewed project timelines to identify delays, worked out applicable compensation or adjustments as per the agreement, and coordinated the necessary approvals.
- Conducted site inspections and quality checks prior to handover to ensure compliance with agreed specifications.

Studio Alaya Projects pvt lmt

18-May-2022 - 31-Jan-2023 **0 Years, 8 Months, 13 Days**

PROFILE: Architect

- Prepared architectural drawings from concept to execution for residential and small commercial projects.
- Coordinated with consultants, vendors, and contractors to align design intent with site conditions and execution feasibility.
- Conducted site supervision and progress monitoring to ensure quality, safety, and adherence to approved drawings.
- Assisted in reviewing structural and services drawings and integrating them into architectural packages.
- Participated in client meetings to present design proposals, incorporate feedback, and support decision-making.

Meragi Events

20-Nov-2024 - 05-May-2025 **0 Years, 5 Months, 15 Days**

PROFILE: Design Consultant

- Designed event sets and spatial layouts tailored to client themes and venue constraints.
- Oversaw on-site execution to ensure design intent, quality, and timelines were met.
- Coordinated directly with clients to understand requirements, present design ideas, and incorporate feedback.
- Liaised with venue teams to align on logistics, permissions, and technical feasibility.
- Conducted site visits to evaluate layout possibilities, monitor progress, and troubleshoot in real-time.

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 33 Weeks)

Manasaram Architects

08-Feb-2021 - 06-Aug-2021 **25 Weeks**

PROFILE: Intern

- Assisted in developing conceptual drawings and schematic designs under the guidance of senior architects.
- Supported the preparation of presentation materials and basic design documentation.
- Participated in site visits to observe construction progress and gain exposure to on-site practices.
- Helped coordinate with consultants and internal teams to gather inputs for design development.
- Attended internal design reviews and contributed to research on materials and reference

Deloitte Touche Tohmatsu India LLP

04-May-2026 - 03-Jul-2026 **8 Weeks**

PROFILE: Controls : Audit and Assurance Intern

- Assisted in internal audit projects by preparing Risk Control Matrices, audit questionnaires, and audit checklists.
- Reviewed procurement, tendering, finance, and invoice processes to support audit activities.
- Supported proposal preparation by updating audit scope, methodology, and project documents.
- Conducted BOQ benchmarking and cost analysis by comparing rates and quantities across projects.
- Developed business development and client databases for CAPEX and fit-out projects, identified potential clients, and supported client outreach through emails and LinkedIn.
- Prepared meeting minutes, carried out research, and supported the team with day-to-day project activities.

PUBLICATIONS DETAIL

- **The Sacred and the Public** — Contributed to the publication by Kiran Keswani, Everyday City Lab.
- **Let’s Build with Bamboo** — Contributed to the publication by Neelam Manjunath, CGBMT.

ACHIEVEMENT DETAIL

Best Sports Performer Award | Undergraduate Studies | 2016–2021