

ROLL NUMBER: P25700526



Ms. Ritika Gautam Meshram
Female

DOB

16-Jan-2004

TECHNICAL SKILLS

- AutoCAD
- MS Office
- MS Project
- Revit

PERMANENT ADDRESS

SHUBHAM COLONY,LOHARA
BYPASS YAVATMAL
City: Yavatmal
State: Maharashtra
Pincode: 445001

LANGUAGE

- English
- Hindi
- Marathi

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-ACM	NICMAR University, Pune	7.56	2027
Graduation	SAVITRIBAI PHULE PUNE UNIVERSITY	66	2025-May
Intermediate	MAHARASHTRA STATE BOARD OF SECONDARY AND HIGHER SECONDARY EDUCATION, PUNE	92.33	2021-Jun
High School	MAHARASHTRA STATE BOARD OF SECONDARY AND HIGHER SECONDARY EDUCATION, PUNE	84.2	2019-May

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 12 Weeks)

BHATE&RAJE CONSTRUCTION COMPANY PVT.LTD.

12-Dec-2023 - 11-Jan-2024

4 Weeks

PROFILE: JUNIOR ENGINEER

Role: Junior Engineer (Intern)

Company: Bhate & Raje Construction Company Pvt. Ltd.

Responsibilities:

Assisted in daily site supervision and monitoring of ongoing construction activities. Supported senior engineers in ensuring compliance with safety and quality standards. Participated in quantity estimation, material take-offs, and maintaining project documentation. Coordinated with contractors and labor teams to ensure smooth workflow and timely progress. Gained practical exposure to structural drawings, execution planning, and site layout management. Helped track project timelines and prepared daily progress reports.

Godrej Properties Limited

15-May-2026 - 14-Jul-2026

8 Weeks

PROFILE: Operations

During my internship in the Operations function at Godrej Properties Limited's Mumbai Regional Office, I gained hands-on exposure to the contracts lifecycle on the Godrej Skyshore, Versova Project - from reviewing GCC/SCC documentation and pre-qualification records to tracking bank guarantees, milestones, and Liquidated Damages. I actively monitored labour, safety, and quality compliance, working closely with the Quality System Index (QSI) and Critical-to-Quality (CTQ) frameworks that govern contractor accountability, and supported progress tracking and management reporting across multiple work packages. Regular coordination with site engineers, contractors, and the C&P and quality teams, combined with site visits covering shore piling, excavation, rock anchoring, and quality-mitigation techniques like guniting, gave me a well-rounded, practical understanding of how contractual governance translates into real-world project execution.

CERTIFICATION DETAIL

- Revit
- Autocad

ACHIEVEMENT DETAIL

🏆 1st Place â€” 63rd National School Baseball Championship (2017â€”18)

🏆 3rd Place â€” Maharashtra State Softball Championship (Sep 2017)

🏆 2nd Place â€” Divisional School Baseball Championship (2017â€”18)

🏆 1st Place â€” Divisional School Baseball Championship (2016â€”17)