

ROLL NUMBER: P25700051


**Ms. Vaishnavi Sanjaykumar
Kokane**
Female

DOB

13-Aug-2002

TECHNICAL SKILLS

- Primavera P6
- MS Project
- Excel
- AutoCAD
- Revit
- NavisWorks
- CostX

PERMANENT ADDRESS

604, The Status, Opp. CCM, Forest Colony, Parijat Nagar, Untwadi, Nashik, 422008
 City: Nashik
 State: Maharashtra
 Pincode: 422008

LANGUAGE

- ENGLISH
- HINDI
- MARATHI

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-ACM	NICMAR University, Pune	8.31	2027
B.Tech <i>Civil Engineering</i>	MIT WORLD PEACE UNIVERSITY, PUNE	80.2	2024-Jun
Diploma	SANJIVANI POLYTECHNIC, KOPARGAON, MAHARASHTRA	93.05	2021-Aug
High School	CBSE MAHARASHTRA	81.6	2018-May

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 51 Weeks)
PWD

22-Aug-2024 - 20-Jun-2025

43 Weeks
PROFILE: Intern

- Assisted in identifying delays arising from resource shortages, weather, and traffic management constraints in ghat sections.
- Assisted in surveying, setting out, and level checking for highway widening and improvement works.
- Assisted in collecting daily progress data including work quantities and workforce details
- Helped maintain quantity tracking sheets for earthwork, WMM, DBM, BC layers and drainage works.
- Conducted material testing (soil, aggregates, bitumen, concrete) to ensure quality standards.
- Assisted with documentation, file organization, and updating measurement records for reporting.
- Learned about cost elements through assisting in recording material usage.
- Coordinated with contractors and teams for timely completion of project milestones.
- Ensured safety and traffic management during construction in ghat section areas.

Masin Projects Private Limited

04-May-2026 - 04-Jul-2026

8 Weeks
PROFILE: Intern - Delay

- Established the **commencement and completion dates** of project elements and contractual milestones by analysing the Detailed Project Report (DPR), previous EOT submissions, Minutes of Meetings (MoMs), and supporting project records.
- Prepared **activity relationship reports** in Microsoft Excel to identify predecessor activities contributing to project delays.
- Reviewed open-cut and closed-cut tunnel construction segments through Harvey and Masin AI to identify **delay events** and analyse their **underlying causes**.
- Reviewed **forecast completion dates** to evaluate **schedule performance** and assess the impact of ongoing delays on project completion.
- Evaluated **critical path activities** to determine the sequence of delays affecting project completion.
- Prepared **activity progress reports** in Microsoft Excel and developed bar charts to visually monitor and present the progress of project activities for inclusion in expert reports prepared for arbitration proceedings.
- Prepared the **planned sequence** of construction activities from the **baseline schedule** in Microsoft Excel and developed charts to visually represent the planned workflow and sequence of works for delay analysis.
- Collected, verified, and **organised project documentation**, including daily progress reports, site records, correspondence, and Minutes of Meetings (MoMs), to support delay analysis and claims preparation.

- Verified quantities using project drawings, specifications, and site records to support commercial assessments.
- Assisted in the preparation of quantity summaries and measurement sheets using Microsoft Excel.
- Prepared and organised evidentiary exhibits using project documentation, including correspondence, daily progress reports, drawings, and meeting minutes, for arbitration submissions

CERTIFICATION DETAIL

- Digitalisation Tools for Sustainable and Resilient Infrastructure System, organised by IIT Jodhpur “ Technology, Innovation & Start-up Centre.
- Finance for Non-Financial Managers.
- Microsoft Excel:Beginner to Advanced in animation 2025 + AI

ACHIEVEMENT DETAIL

- **Achievements**
 - Winner, National Pesapallo Championship, organised by the Pesapallo Association of Uttar Pradesh.
 - Represented Nashik District in Basketball and Football competitions.
 - Awarded a 75% merit scholarship for the Bachelor of Technology (B.Tech) programme.
 - Secured 1st Rank in the University in the Diploma in Civil Engineering programme.