

ROLL NUMBER: P25707004**Neetu Vinu Koshy**

Female

DOB

05-Feb-1997

TECHNICAL SKILLS

- AutoCAD
- MS Office
- MS Project
- ANSYS

PERMANENT ADDRESS

48/1862A Grameena Vayensala
Road Chalikavattom Vytilla
Ernakulam Kochi Kerala-682019
City: Ernakulam
State: Kerala
Pincode: 682019

LANGUAGE

- English
- hindi
- Malayalam

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-ENS	NICMAR University, Pune	8.88	2027
Graduation	MAR BASELIOS COLLEGE OF ENGINEERING AND TECHNOLOGY	66.45	2019-Jul
Intermediate	CENTRAL BOARD OF SECONDARY EDUCATION	81.6	2015-May
High School	CENTRAL BOARD OF SECONDARY EDUCATION,DELHI	83.6	2013-May

WORK EXPERIENCE (1 Year 10 Months)**Aarvee Associates**

29-Mar-2023 - 31-May-2024

1 Years, 2 Months, 2 Days**PROFILE:** Trainee Engineer

Managed technical documents including inspection reports,material approvals and site logs.
project execution and documentation.

Assisted the contracts in compiling checklists and handing the final documents to client.

KEC international Limited

16-May-2022 - 28-Jan-2023

0 Years, 8 Months, 12 Days**PROFILE:** Engineer-Planning

Drafted and managed contractual letters and official correspondence.

Assisted with project tender documents and maintained the project executions documents in the planning team.

Preparation and updation of the quality documentation.

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 1 Weeks)**Kochi Metro Rail Limited**

12-Jul-2018 - 14-Jul-2018

0 Weeks**PROFILE:** student

Visiting the project site.

L&T India

18-Jul-2016 - 24-Jul-2016

0 Weeks**PROFILE:** student

Intership at Kochi metro Rail Limited Project.Undergoing the site drawings and visiting the project site.

CERTIFICATION DETAIL

- NPTEL