

ROLL NUMBER: P25703051**Shagun Dogra**
Female**DOB**

28-Jan-2004

TECHNICAL SKILLS

- MS Office

PERMANENT ADDRESS

House Number 125, Ward No. 3,
Ramnagar
City: Udhampur
State: Jammu Kashmir
Pincode: 182122

LANGUAGE

- ENGLISH
- HINDI
- DOGRI

INTERESTS

- Travelling
- Trekking
- Reading books
- Learning new languages

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-NBS	NICMAR University, Pune	7.34	2027
Graduation	SHRI MATA VAISHNO DEVI UNIVERSITY , KATRA	67.2	2024-Jun
Intermediate	CENTRAL BOARD OF SECONDARY EDUCATION, RAMNAGAR	75.6	2021-Jul
High School	THE JAMMU & KASHMIR STATE BOARD OF SCHOOL EDUCATION , RAMNAGAR	91.2	2019-May

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 14 Weeks)**Bank of Maharashtra**

04-May-2026 - 29-Jun-2026

8 Weeks**PROFILE:** Banking and operations

- Assisted in Customer Service and Client Interaction.
- Gained exposure to Retail Banking Operations.
- Assisted in Loan Processing and Operations.
- Performed Loan Document Verification.
- Reviewed documents for Compliance and Accuracy.

J & K Bank

12-Jun-2023 - 28-Jul-2023

6 Weeks**PROFILE:** Summer Intern

Promoted awareness of J&K Bank deposit schemes and insurance policies by engaging with clients, explaining product benefits and addressing customer queries to enhance financial literacy and service adoption

CERTIFICATION DETAIL

- Negotiation, Mediation, and Conflict Resolution - Capstone Project
- Negotiation Fundamentals
- Business Analytics with Excel
- Operations Management
- Introduction to Marketing
- Get started with Microsoft 365
- International Business 1

ACHIEVEMENT DETAIL

1. Best volunteer for month of Oct 2023 in Vikalp - a student's Initiative