

ROLL NUMBER: P25702095

Pasham Akshith Yadav
Male

DOB

06-Jan-2004

TECHNICAL SKILLS

- MS Office
- MS Project
- Primavera
- POWER BI
- TABLEAU

PERMANENT ADDRESS

7-1-92, VANI NAGAR,
FEROZGUDA, Kukatpally,
Hyderabad.
City: Hyderabad
State: Telangana
Pincode: 500011

LANGUAGE

- ENGLISH
- TELUGU
- HINDI

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-REUIM	NICMAR University, Pune	8.84	2027
Graduation	MANIPAL SCHOOL OF ECONOMICS AND COMMERCE	83.3	2024-May
Intermediate	TELANGANA STATE BOARD OF INTERMEDIATE EDUCATION	93.8	2021-May
High School	CENTRAL BOARD OF SECONDARY EDUCATION	90.6	2019-Mar

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 42 Weeks)**Lalitha FoodTech Pvt Ltd**

09-Jan-2023 - 08-May-2023

17 Weeks**PROFILE:** Finance Intern

1. Managed daily transaction reconciliation: Reconciled revenue from multiple payment gateways (e.g., credit cards, mobile wallets) with bank statements.

2. Handled Accounts Receivable and Payment Follow-Ups: Assisted in finances by managing client payment tracking and ensuring timely collections to support cash flow.

3. Conducted B2B Client Outreach and Engagement: Engaged with clients, effectively pitched company services, and contributed to securing new business opportunities.

4. Strengthened Client Communication and Relationship Management: Developed professional communication skills through regular client interactions, enhancing customer satisfaction and retention.

5. Managed Inventory and Stock Movement: Monitored the tracking of incoming and outgoing goods to ensure accurate inventory records and efficient supply chain operations.

6. Coordinated Logistics and Supply Chain Activities: Supported daily logistics operations, contributing to smooth delivery schedules and improved operational efficiency.

Instabites

08-Apr-2025 - 08-Jun-2025

8 Weeks**PROFILE:** Finance and Marketing Intern**Key Responsibilities:****1. Reporting Financial Insights:**

Daily revenue transactions were recorded. Aided in drawing conclusions from financial data.

2. Content Marketing:

Assisted in the planning, creation, and scheduling of engaging content across social media and email campaigns. **Analyzed content performance** metrics to optimize posting times, content formats, and engagement strategies.

3. Strategic Planning:

Contributed to the **development of forward-looking strategies** by preparing comprehensive reports and evaluating past campaign performance. Ensured marketing plans were data-informed and tailored to audience behavior.

Risinia Builders

06-Dec-2024 - 05-Apr-2025

17 Weeks**PROFILE:** Project Coordination**1. Project Support & Coordination**

Assisted project managers and site engineers in **coordinating day-to-day project activities**.

Acted as a **link between engineering teams, subcontractors, vendors, and labor crews** to ensure smooth communication and workflow

2. Documentation & Reporting

Prepared and maintained daily/weekly **site progress reports, resource utilization logs, and labor deployment records**.

Documented meeting minutes, site observations, and project updates for senior management. Assisted in preparing presentations and reports for client review

3. Monitoring & Tracking

Helped **track material deliveries, stock usage**, and vendor performance.

4. Quality & Safety Support

Assisted in ensuring that work complied with safety guidelines and quality control standards.

Worked with site engineers check structural works (concrete, formwork, reinforcement) against design specifications.

Reported any site issues, constraints, or safety hazards to the project team.

5. Team & Client Interaction

Participated in weekly review meetings with project managers, engineers.

Shared site progress updates and contributed to discussions on delays, risks, and corrective measures.

Assisted in coordinating client/site visits.

CERTIFICATION DETAIL

- Create Social Media Dashboards in Tableau
- Foundations of Business Strategy
- Entrepreneurship I: Laying the Foundation

ACHIEVEMENT DETAIL

1. Represented Manipal University in the cricket team, contributing to multiple tournament victories.
2. Served as Operational Head of Rangasthala (Events & Arts Club), successfully managing large-scale events and team coordination.
3. As a Marketing Analyst Intern, increased social media reach by 487%, earning a formal recommendation letter from the CSMO for outstanding performance.