

ROLL NUMBER: P25701112


Sakshi Rakesh Shah
Female

DOB

05-Mar-2000

TECHNICAL SKILLS

- Autodesk AutoCAD | Power BI | ERP | MS Office | MS Project | Primavera | Autodesk Revit | Sketchup | Enscape | Rhinoceros 3D | Adobe Photoshop | Tally ERP 9

PERMANENT ADDRESS

803, Raj Vaibhav Tower, K.T. Soni Marg, Mahavir Nagar, Kandivali-w, Mumbai-67.
 City: Mumbai Suburban
 State: Maharashtra
 Pincode: 400067

LANGUAGE

- ENGLISH
- HINDI
- GUJARATI
- MARATHI

INTERESTS

- Photography and video editing
- Volunteering and mentoring
- Reading books

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-APM	NICMAR University, Pune	7.95	2027
Graduation <i>Architecture Design & Planning</i>	DR. BALIRAM HIRAY COLLEGE OF ARCHITECTURE, MUMBAI	67.57	2023-Apr
Intermediate <i>Science (PCM)</i>	MAHARASHTRA STATE BOARD OF SECONDARY AND HIGHER EDUCATION, PUNE	64.77	2018-Feb
High School	MAHARASHTRA STATE BOARD OF SECONDARY AND HIGHER SECONDARY EDUCATION, PUNE	84	2016-Mar

WORK EXPERIENCE (2 Years 0 Months)
A.S.Designs

05-Jun-2023 - 30-Jun-2025

2 Years, 0 Months, 25 Days
PROFILE: Associate Architect

During my tenure, I was working on 4 residential projects, where my key responsibilities included â€”

- Designing and developing architectural floor plans, sections and elevations for residential buildings.
- Conducting regular site visits to monitor civil, finishing, and structural work progress and verified work execution as per approved drawings.
- Coordinating with contractors, vendors, and site engineers to resolve on-site issues and ensure smooth workflow.
- Preparing detailed working drawings, GFCs, finishing layouts, and coordinated with site teams for implementation accuracy.
- Making presentations with mood boards for clients using Photoshop.
- Creating 2D and 3D models using softwares like AutoCAD, Sketchup and Revit.
- Contributing to firm's marketing strategy by proposing new ideas to develop the company's profile.
- Gaining knowledge of green building materials, sustainability requirements, and IGBC-related site compliance parameters.

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 42 Weeks)
S.P. SHEVADE & ASSOCIATES

13-Dec-2021 - 31-May-2022

24 Weeks
PROFILE: Architectural Intern

During my Internship at Project Management Consultancy (PMC) Firm, I worked on various **Residential Redevelopment projects**. My key responsibilities included -

- Preparing **tender documents, tender comparisons and project documentation** for housing societies and redevelopment projects.
- Designing and developing **architectural floor plans based on feasibility studies**, along with preparing **sections, elevations and presentation drawings** for residential redevelopment using **AutoCAD**.
- Reviewing and checking **liaisoning drawings** to ensure compliance with **project requirements, approvals and development regulations**.

- Creating **detailed 3D models** and architectural visualizations using **SketchUp, Revit and Lumion** for design development and presentation purposes.
- Gaining **practical exposure to DCPR norms, feasibility analysis, FSI calculations and redevelopment planning.**

This experience strengthened my expertise in **residential redevelopment planning, feasibility analysis, tendering, liasioning and DCPR regulations.**

Estilo Designs

08-Jul-2021 - 08-Aug-2021

4 Weeks

PROFILE: Interior Design Intern

During my Internship, I worked on a **Residential Bungalow Project** where my responsibilities included -

- Attending **online client meetings** to understand client lifestyle, preferences, functional requirements, and **project expectations** for delivering personalized design solutions.
- Creating **concept presentations, moodboards and material palettes using MS PowerPoint, Canva, SketchUp and Enscape** to effectively communicate design vision and aesthetics.
- Preparing **detailed working drawings** for bedrooms and kitchen using **AutoCAD** to support accurate planning and smooth project execution.
- Assisting in **BOQ preparation, quantity estimation, material planning and project schedules** using **MS Excel** for tracking project stages and deliverables.
- Contributing to the firm's **marketing strategy** by creating engaging **social media posts, reels, and blogs** to enhance brand visibility and audience engagement.

This experience strengthened my skills in **residential interior design, space planning, technical documentation, design visualization, client coordination, project scheduling, project management, material planning and creative marketing.**

TEJAS GURAV ARCHITECTS

05-Jun-2021 - 10-Sep-2021

13 Weeks

PROFILE: Architectural Intern

During my Internship, I was working on a **Commercial Interior Project** where my responsibilities included -

- Researching the latest interior materials, finishes and market rates using **MS Excel** to support **material selection and budgeting decisions.**
- Understanding **joinery details** and preparing **detailed technical and working drawings** using **AutoCAD** for accurate on-site implementation.
- Attending online **client meetings** to discuss **project progress**, understand requirements, and aligning design solutions with client expectations.

This experience enhanced my understanding of **commercial interiors, technical detailing, material knowledge, execution workflows and client coordination** in real-world projects.

CERTIFICATION DETAIL

- Indian Green Building Council Certification

ACHIEVEMENT DETAIL

I've successfully completed the Indian Green Building Council (IGBC) Professional course, gaining foundational knowledge in sustainable design principles, green building rating systems, and eco-friendly construction materials. The course also provided valuable skills for contributing to projects that prioritize ecological responsibility and resource efficiency.