

ROLL NUMBER: P25701066

Srushti Shah

Female

DOB

04-Jul-2001

TECHNICAL SKILLS

- AutoCAD
- MS Office
- MS Project
- Adobe Photoshop
- Adobe Illustrator
- SketchUp
- Lumion

PERMANENT ADDRESS

702, Bella Wing, Crystal Palace,
 Sec- 20, S.G. Belapur, SG Patil
 Marg, CBD Belapur, Navi Mumbai
 x000D
 City: Thane
 State: Maharashtra
 Pincode: 400614

LANGUAGE

- English
- Hindi
- Gujarati

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-APM	NICMAR University, Pune	8.68	2027
Graduation	MAHATMA EDUCATION SOCIETY'S PILLAI COLLEGE OF ARCHITECTURE, NEW PANVEL	70.68	2024-May
Intermediate	CENTRAL BOARD OF SECONDARY EDUCATION (CBSE)	71.6	2019-May
High School	CENTRAL BOARD OF SECONDARY EDUCATION (CBSE)	85.5	2017-Jun

WORK EXPERIENCE (0 Years 10 Months)
Designworks

12-Aug-2024 - 27-Jun-2025

0 Years, 10 Months, 15 Days
PROFILE: Junior architect

Roles & Responsibilities

- Preparation of architectural tender drawings and project work packages
- Assembling of the Architectural GFC (good for construction) drawings set for the project execution.
- Assembling of the Interior GFC (good for construction) drawings set for the site implementation.
- Coordinated the documentation and selection of materials, including specifications and material boards.
- Communicated with vendors and suppliers to obtain product information, samples, and quotations.
- Contributed to the project team's maintenance of design documentation and drawing updates throughout the various phases of the project.

Key Projects
B9 HOPE - Client - Mahindra Lifespace Developers Ltd.

- Worked on preparing architectural and interior GFC sets for the sales office and sample apartment
- Assisted in preparing the material selection board
- Helped in the coordination between the different vendors for procurement of the materials and specification

Godrej Skyline Koregaon Park - Client - Godrej Properties

- Worked on preparing interior GFC sets for the Ancillary spaces that are provided in the building
- Assisted in preparing the material selection board.

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 34 Weeks)
Compartment S4

01-Nov-2022 - 30-Apr-2023

25 Weeks
PROFILE: Intern

Roles & Responsibilities

- Assisted in conceptual design development for architectural and interior projects

MBA-APM | MBA in Advanced Project Management

- Preparing of good for construction (GFC) set for architectural and interior projects
- Coordination with client, vendor and project team for the smooth running of the project
- The documentation and selection of materials, including specifications and material boards

Key Projects**Eat Punjab - Interior Project**

- Prepared Interior GFC drawing sets and assisted with material selection and documentation.
- Participated in client coordination and design discussions

Hriday Kunj - Residential Bungalow Interiors

- Contributed to the preparation of Interior GFC drawings for three bungalow units.
- Assisted in material collation and design detailing.

Migration Labor Housing Project

- Assisted in preparing Architectural GFC drawing sets for the housing project.
- Coordinated with vendors for material information and specifications.

Nandej Lake Urban Development Project

- Participated in site visits and site analysis.
- Assisted in preparing conceptual design drawings for the urban development proposal.

Medigence Solutions Pvt Ltd

04-May-2026 - 04-Jul-2026

8 Weeks**PROFILE:** Project Management Intern

During my summer internship at Medigence Solutions, Ahmedabad, I gained practical exposure to architectural planning, project coordination, and client interactions within the healthcare infrastructure sectors.

Key Learnings and experience:

- Gained firsthand understanding of planning principles and design considerations involved in healthcare and medical buildings through site visits and project discussions.
- Assisted in planning selected functional spaces, which helped me develop a strong understanding of medical space planning, workflow requirements, and the importance of efficient spatial organization.
- Supported the architectural team in material procurement by assisting with material selection, coordination and procurement - related activities.
- Contributed to the preparation of business proposal, including compiling project information and presentation materials.
- Participated in a client presentation, where I had the opportunity to present the business proposal and interact with clients, enhancing my communication and presentation skills.
- Developed a better understanding of the coordination required between design, procurement and client requirement for successful project execution.

This internship strengthened my technical knowledge of healthcare architecture while also improving my project coordination, communication and professional presentation skills.

CERTIFICATION DETAIL

- SMEF's BRICK School of Architecture, Pune - The Pandemic Memorial competition