

ROLL NUMBER: P25701027



Shreya Gupta
Female

DOB

11-Jul-2002

TECHNICAL SKILLS

- AutoCAD
- MS Office
- MS Project
- Primavera
- Sketchup
- D5
- Lumion
- Excel
- Canva
- Teams
- Photoshop
- SPSS

PERMANENT ADDRESS

15/29 Bose Pukur Road Opposite
Bediadanga Post Office
City: Kolkata
State: West Bengal
Pincode: 700039

LANGUAGE

- ENGLISH
- HINDI
- BENGALI AND ODIA

INTERESTS

- Travelling
- Social Communication
- Event Management
- Photography
- Management
- Problem Solving
- Decision Making
- Designing

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-APM	NICMAR University, Pune	8.97	2027
Graduation	PILOO MODY COLLEGE OF ARCHITECTURE, ABIT, CUTTACK	73.9	2025-Jun
Intermediate	CENTRAL BOARD OF SECONDARY EDUCATION	82	2020-Mar
High School	CENTRAL BOARD OF SECONDARY EDUCATION	85.4	2018-Mar

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 30 Weeks)

Ahluwalia Contracts (India) Limited

04-May-2026 - 04-Jul-2026

8 Weeks

PROFILE: Project Planning

1. Contributed to the planning and execution of large-scale EPC, township, redevelopment, and item-rate projects, ensuring project schedules were aligned with contractual commitments, financial targets, and design specifications.
2. Created Work Breakdown Structures (WBS), baseline schedules, and resource-loaded project plans using Primavera P6 and Microsoft Project to monitor and manage the progress of residential and mixed-use developments.
3. Analysed project delays and schedule deviations, while preparing MIS reports, management dashboards, client presentations, and governance documentation to support performance reviews and informed decision-making.
4. Assisted in optimising project resources and budgets by preparing manpower deployment plans, villa construction phasing schedules, and shuttering allocation strategies for large-scale real estate developments.
5. Worked closely with clients, consultants, procurement, billing, and construction teams to ensure planning deliverables met project milestones and contractual requirements.
6. Carried out feasibility assessments, including labour planning, logistics coordination, and resource allocation studies, integrating planning inputs with project cost and operational considerations to improve execution efficiency.
7. Conducted regular site visits to monitor construction progress, identify execution challenges, and ensure on-site activities remained consistent with approved schedules and design objectives.

Studio Raw Design

01-Jun-2024 - 31-Oct-2024

21 Weeks

PROFILE: Architectural Intern

Project Support & Planning

Assisted project teams in preparing project schedules, defining milestones, and coordinating workflow sequences for timely execution.Supported planning tasks by preparing progress updates, documentation logs, and tracking sheets aligned with project objectives.

Client Communication & Sales Support

Developed visually compelling presentations, sales decks, and conceptual graphics used during client pitches and coordination meetings.Communicated design revisions, meeting notes, and project updates between internal teams and external stakeholders.

Design & Visualization

Produced 3D renders, diagrams, and architectural models to enhance design clarity and support sales-oriented presentations.Contributed to conceptual development for residential, commercial, and institutional projects by transforming ideas into presentable formats.

Coordination & Technical Assistance

Collaborated with consultants, contractors, and engineers to align design intent with execution requirements. Reviewed design documents for precision, supported architectural detailing, and contributed to resolving coordination issues across teams.

CERTIFICATION DETAIL

- Project Management: The Basics for Success
- Project Management - Initiation and Planning
- Six Sigma Tools for Define and Measure
- Operations Management
- Effective Interpersonal Communication for Business
- Microeconomics Principles
- Introduction to Generative AI in Human Resources
- Corporate Finance Essentials
- Laurie Baker Centre For Habitat Studies

ACHIEVEMENT DETAIL

1. Volunteered as Stage Manager at the International Conference on Construction, Real Estate, Infrastructure & Project Management (ICCRIP).
2. Participated in Asian Paints Smart Idea Challenge with innovative design-based solutions.
3. Represented at Zonal Level Basketball Tournament showcasing teamwork and leadership.
4. Participated in Archumen 2021 by Ethos Empowers
5. Participated in Documentations of Unprotected Intach Heritage Awards 2023
6. Participated in Art and Science of Building Responsibly Transparence 18.0