

ROLL NUMBER: P25700739


Siddhi Kishor Hanwate
Female

DOB

15-Jul-2003

TECHNICAL SKILLS

- AutoCAD
- MS Office
- MS Project
- Microsoft Excel
- Revit
- Naviswork
- Power BI

PERMANENT ADDRESS

Shewanta Park Lane No 2 Near
 Bharat Dhaba Dhanori Pune-411015
 City: Pune
 State: Maharashtra
 Pincode: 411015

LANGUAGE

- English Hindi Marathi

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-ACM	NICMAR University, Pune	8.64	2027
Graduation	ALL INDIA SHRI SHIVAJI MEMORIAL SOCIETY'S COLLEGE OF ENGINEERING , PUNE 411001	74.9	2025-Jun
Intermediate	MAHARASHTRA HIGHER SECONDARY CERTIFICATE EXAMINATION	88.5	2021-Aug
High School	MAHARASHTRA STATE BOARD OF SECONDARY AND HIGHER SECONDARY EDUCATION, PUNE	87.6	2019-Jun

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 13 Weeks)
Haardhik Impulse

12-Dec-2023 - 12-Jan-2024

4 Weeks
PROFILE: Junior engineer Intern

Assisted in **monitoring the progress** of a residential project, focusing on site activity tracking and project management.

Participated in **coordination meetings** with contractors and site engineers to understand planning, scheduling, and communication processes.

Ensured **adherence to safety standards and quality control measures**, contributing to effective on-site risk management.

Utilized AutoCAD to prepare and review drawings and maintained daily site reports to support project documentation and progress analysis.

Boxoffice Space

04-May-2026 - 04-Jul-2026

8 Weeks
PROFILE: Execution Intern

Site Monitoring and Control: Conduct regular site visits, maintain daily program reports and capture photo documentation of work status.

Project Execution Support: Assist in understanding drawings and BOQ, support site readiness and track work progress against timelines.

Vendor Coordination: Cordinate with vendors for work updates follow ups on pending activities.

Quality and Snag Tracking: Prepare and track snag lists

Measurement and BOQ Tracking: Assist in joint measurement compare BOQ vs Actual work and support billing related documentation.

Cross Functional Coordination: Work closely with purchase design and project teams to ensure smooth execution and timely completion.

Site Documenatation and Records: Maintain site dairy, execution reports and organize all project related data and documentation.

Execution Reporting: Maintain updated trackers for progress, delays, and measurment and submit daily/weekly execution updates.

CERTIFICATION DETAIL

- Data Analysis

- Project Admin (Scholar) DigiQc
- NPTEL Ethics in Engineering Practice (Elite)
- NPTEL Structural Analysis
- Finance for Non-Financial Managers

ACHIEVEMENT DETAIL**Execution Intern | Box Office Space (Through NICMAR Placement) | Summer Internship:*****Key Achievements***

Analysed Delays: Analyzed delays in previously executed projects by reviewing technical files, drawings, and project documentation to identify the root causes of schedule slippages and support process improvements.

Restarted the stopped project: Successfully facilitated the restart of the PMC Beautification (Divider Work) project by conducting a detailed site survey, preparing the project requirement sheet, and coordinating vendor finalization to enable project execution.

Site coordination: Supported project execution through site coordination, technical documentation, vendor management, and progress tracking, ensuring timely resolution of on-site requirements.