

ROLL NUMBER: P25700700

**Prathamesh Charudatta
Joshi**
Male

DOB

31-Aug-2000

TECHNICAL SKILLS

- AutoCAD
- MS Office
- MS Project
- Primavera

PERMANENT ADDRESS

PLOT NO-20, NIRANJAN HOUSING
SOCIETY, KATRAJ-KONDHWA
ROAD

City: Pune

State: Maharashtra

Pincode: 411046

LANGUAGE

- English
- Hindi
- Marathi

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-ACM	NICMAR University, Pune	8.49	2027
Graduation	TATYASAHEB KORE INSTITUTE OF ENGINEERING AND TECHNOLOGY KOLHAPUR. MAHARASHTRA	74.83	2023-Mar
Diploma	GOVERNMENT POLYTECHNIC KOLHAPUR. MAHARASHTRA	77.5	2020-Mar
High School	MAHARASHTRA STATE BOARD OF SECONDARY AND HIGHER EDUCATION,KOLHAPUR.	87.4	2017-Mar

WORK EXPERIENCE (0 Years 9 Months)**Construction Point.Pvt.Ltd**

10-Sep-2024 - 05-Jul-2025

0 Years, 9 Months, 25 Days**PROFILE:** Junior Planning Engineer

Assist in preparing Minutes of Meeting (MoM) by documenting key discussions, decisions, action items, and deadlines during project coordination meetings, ensuring accurate records are maintained and circulated to all relevant stakeholders for follow-up and accountability.

Prepares and updates weekly look-ahead schedules based on site progress.

Collects and compiles daily and weekly progress data from site teams.

Coordinates with site supervisors and engineers to track actual vs planned progress.

Highlights any delays, risks, or resource gaps in coordination with the Project Manager.

Assists in preparing weekly progress reports, bar charts, and presentations for review.

Supports material planning and manpower forecasting for upcoming activities.

Maintains planning documentation, drawings, and logs.

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 17 Weeks)**Goa State Infrastructure Development Corporation**

04-May-2026 - 04-Jul-2026

8 Weeks**PROFILE:** Summer Intern- Site Execution

Assisted in day-to-day site execution activities and monitored construction progress as per approved drawings and specifications.

Coordinated with site engineers, contractors, and subcontractors to ensure timely project execution.

Conducted site inspections to verify quality of workmanship and compliance with project standards.

Monitored construction materials, equipment, and manpower utilization on site.

Assisted in quantity estimation, measurement, and preparation of work progress reports.

Ensured compliance with safety regulations and maintained proper housekeeping at the construction site.

Verified construction activities against project schedules and reported delays or deviations.

Reviewed engineering drawings, BOQs, and technical documents to support site execution.

Maintained daily site records, documentation, and photographic progress records.

Participated in project review meetings and coordinated with consultants for technical clarifications.

Assisted in quality control checks for concrete, reinforcement, masonry, and finishing works.

Supported project planning, monitoring, and execution using construction management principles.

Disha Construction

01-Jan-2021 - 02-Mar-2021

8 Weeks**PROFILE:** Civil- Supervisor Intern

Managed Co-workers and issued Daily Instructions to Sub-contractors.

Submitted Daily Reports And Forecasted Upcoming Tasks.

Review and Interpret Architectural And Structural Drawings For Project Execution.

Support In Quality Checks Of materials and workmanship at various stages of construction.

Assist in measurement of work quantities and preparation of Basic reports.

Provide support in problem-solving and resolving site-level issues are directed.

Maintain site records, including daily progress reports, material usage and manpower deployment.