

ROLL NUMBER: P25700606


Gunjan Babaraoji Khandare
Male

DOB

24-Dec-1998

TECHNICAL SKILLS

- AutoCAD
- MS Office
- MS Project
- Primavera
- Advanced Excel Certification.
- CERTIFIED POWER BI PROFESSIONAL (CBIP).

PERMANENT ADDRESS

SANT TUKDOJI WARD
 PIMPALGAON ROAD BEHIND
 COTTAGE HOSPITAL
 HINGANGHAT DISTRICT WARDHA
 City: Wardha
 State: Maharashtra
 Pincode: 442301

LANGUAGE

- ENGLISH
- HINDI
- MARATHI
- GUJARATI

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-ACM	NICMAR University, Pune	7.59	2027
Graduation	PROF RAM MEGHE COLLEGE OF ENGINEERING & MANAGEMENT, BADNERA	82.59	2020-Nov
Diploma	GOVERNMENT POLYTECHNIC, JALGAON	76.73	2017-Jun
High School	MAHARASHTRA STATE BOARD OF SECONDARY AND HIGHER SECONDARY EDUCATION,PUNE	64.8	2014-Mar

WORK EXPERIENCE (3 Years 4 Months)
PRAMUKH REAL ESTATE LLP

01-Dec-2021 - 08-Sep-2024

2 Years, 9 Months, 7 Days
PROFILE: GRADUATE ENGINEER TRAINEE

Key Responsibilities:

- * Effective coordination with seniors & team members regarding execution and work progress.
- * Daily work schedule & managing resources.
- * Managing Labour resources as per the requirement.
- * Ensuring the execution as per the drawings.
- * Supervising all construction work on site like Levelling work and total Reinforcement Cement and Concret (RCC).
- * Over all supervision of Labour & their working, Keep track of contractors & coordinate.
- * Providing Material feedbacks to seniors & ensures in time materials on site.
- * Daily Progress Report (DPR) to seniors, organizing weekly meetings with labours & supervisors for sharing the updates about work.
- * To keep control on wastages of water, power & material.
- * Overall Project Related Follow Up With Seniors, Contractors And Site Staff.
- * Supervision of the quality of construction materials and workmanship Interaction with the other entities involved in the project, viz, PMC, and contractors, Day To Day Update The Site Activity To Seniors.

SILVERBELL REALTY

07-Nov-2024 - 22-Feb-2025

0 Years, 3 Months, 15 Days
PROFILE: PROJECT ENGINEER

Key Responsibilities:

- * Daily work schedule & managing resources.
- * Ensuring the execution as per the drawings.
- * Daily Progress Report (DPR) to seniors, organizing weekly meetings with labours & supervisors for sharing the updates about work.
- * To keep control on wastages of water, power & material.
- * Overall Project Related Follow Up With Seniors, Contractors And Site Staff.
- * Assisting in preparing purchase orders and work orders with relevant Technical and Contracts Department Team.
- * Supervision of the quality of construction materials and workmanship Interaction with the other entities involved in the project, viz, PMC, and contractors, Day To Day Update The Site Activity To Seniors.

DREAMBOAT PARTNERS

24-Feb-2025 - 23-Jun-2025

0 Years, 3 Months, 30 Days
PROFILE: CHIEF PROJECT ENGINEER

Role and Responsibilities:

- * Draft, review, and administer contracts, subcontracts, and agreements with clients, vendors, and subcontractors.

- * Ensure contracts comply with company policies, legal requirements, and project specifications.
- * Monitor contract performance and compliance throughout the project lifecycle.
- * Manage contract amendments, variations, and extensions in accordance with contractual provisions.
- * Identify potential contractual claims arising from delays, variations, disruptions, or additional costs.
- * Review and analyze contract provisions related to claims entitlement.
- * Maintain detailed records, site reports, correspondence, and supporting evidence for claim preparation.
- * Coordinate with planning, cost control, and project teams for effective claim documentation and submission.
- * Participate in claim discussions and negotiations with clients, consultants, or contractors.
- * Analyze contractual disputes between project stakeholders and support dispute resolution processes.
- * Review contract correspondence and claim records to substantiate dispute cases.
- * Maintain confidential documentation related to disputes, negotiations, and settlements.
- * Support management in strategic decision-making and dispute resolution strategies.