

ROLL NUMBER: P25700594


Shriya Bagaria
Female

DOB

23-Nov-2000

TECHNICAL SKILLS

- AutoCAD
- MS Project
- Report Writing
- MS Excel
- Sketchup

PERMANENT ADDRESS

C-9, Third Floor, Power Emperia
 Rise, Laluram Colony, TP Nagar
 City: Korba
 State: Chhattisgarh
 Pincode: 495677

LANGUAGE

- English
- Hindi

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-ACM	NICMAR University, Pune	8.05	2027
Graduation	INSTITUTE OF DESIGN EDUCATION AND ARCHITECTURAL STUDIES, NAGPUR	66.3	2023-Jun
Intermediate	CENTRAL BOARD OF SECONDARY EDUCATION, NEW DELHI	71.8	2018-May
High School	CENTRAL BOARD OF SECONDARY EDUCATION, NEW DELHI	91.2	2016-May

WORK EXPERIENCE (0 Years 4 Months)
Homelane

11-Feb-2025 - 09-Jul-2025

0 Years, 4 Months, 28 Days
PROFILE: Design Associate

- Applied analytical, coordination, and documentation skills across space planning, cost estimation, proposal preparation, site measurements, and project documentation for residential interior projects.
- **Feasibility & Cost Support:** Assisted in preparation of area statements, quantity take-offs, basic BOQs, and cost sheets for interiors and fit-out works; supported pricing inputs for client proposals using MS Excel.
- **Design & Technical Documentation:** Prepared AutoCAD layouts, technical drawings, services coordination drawings, build case- study sheets and proposal slides linking design options to cost, schedule and maintained drawing revisions and registers.
- **Proposals & Client Submissions:** Supported development of proposal drawings, presentation decks, and quotation packages linking design options with cost and execution considerations.
- **Materials & Specifications:** Assisted in material selection, finish schedules, and specification sheets; compared alternatives based on cost, durability, and availability.
- **Stakeholder Management & Commercial Coordination:** Coordinated with project managers, internal design teams, sales team, quality control team, vendors and contractors. Raised RFQs for pricing, tracked responses, supported approval workflows, and assisted in closing technical and commercial queries.
- **Vendor & Contractor Coordination:** Coordinated with suppliers, fabricators, and contractors for material specifications, budgetary pricing, lead times, and execution clarifications.
- **Site Coordination:** Conducted site measurements, drawing-to-site verification, progress checks, and basic quality inspections; documented observations and deviations.
- **Client Interaction:** Participated in client meetings, pitch discussions, and review sessions to capture requirements and incorporate feedback into technical documents.
- **Documentation:** Maintained organized BOQ files, quotations, drawings, clients and project records for internal tracking, follow ups and audits.

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 27 Weeks)
Scarlett Design Private Limited

01-Jul-2022 - 22-Oct-2022

16 Weeks
PROFILE: Architectural Intern

- Supported architectural documentation for government and luxury projects
- Prepared AutoCAD drawings, working drawings, and submission drawings as per applicable development regulations and tender requirements.
- Assisted in area statements, FAR calculations, and compliance checks against local building bye-laws.

- Supported preparation of tender drawings, schedules, and basic BOQs for government submissions.
- Coordinated with internal teams for incorporation of statutory comments, revisions, and approval requirements.
- Developed 3D views and presentation visuals for design communication.
- Maintained drawing registers, submission sets, and project documentation.

Design Cell

12-Mar-2022 - 31-May-2022

11 Weeks**PROFILE:** Architectural Intern

- Supported concept-to-working drawing development using AutoCAD for residential projects.
- Assisted in data collection from clients, requirement gathering, and preparation of design briefs.
- Prepared architectural layouts, floor plans, sections, and basic construction details.
- Assisted in space planning, area calculations, and functional zoning for preliminary feasibility inputs.
- Maintained organized drawing sets, revisions, and documentation for internal coordination.
- Assisted in preparation of presentation drawings and proposal sheets for client discussions.

ACHIEVEMENT DETAIL

1. Finalist Solar Decathlon, India, 2021-2022
2. Secured 2nd Position (All India) “ NASA HUDCO Trophy (2020)- Affordable rental housing for migrants; focused on residential typologies, user needs, and housing behavior.
3. Secured best city mapping (Nagpur) using GIS software- NASA (2020)