

ROLL NUMBER: P25700593



Dhruv Rajendra Chalode
Male

DOB

19-Dec-2001

TECHNICAL SKILLS

- AutoCAD
- MS Office
- MS Project
- Primavera
- Autodesk Sketchbook
- Sketchup
- Enscape
- Revit
- Photoshop
- Excel
- CostX
- Procreate
- Canva

PERMANENT ADDRESS

Whispering Winds Phase 1,Wing -A,
Flat No.6 Baner Pashan Link Road -
411021
City: Pune
State: Maharashtra
Pincode: 411021

LANGUAGE

- MARATHI
- HINDI
- ENGLISH.

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-ACM	NICMAR University, Pune	8.64	2027
Graduation	MARATHWADA MITRA MANDAL COLLEGE OF ARCHITECTURE	67.64	2025-Jun
Intermediate	AURANGABAD, MAHARASHTRA	73.85	2020-Jul
High School	AURANGABAD, MAHARASHTRA	79.8	2018-May

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 26 Weeks)

MVK associates

03-Jun-2024 - 30-Sep-2024

17 Weeks

PROFILE: Architectural Intern

Worked on **government infrastructure** projects including Central Bus Stand, along with residential and commercial developments.

- . Prepared **working drawings, GFC drawings** using **AutoCAD, Revit, and SketchUp**.
- . Assisted in design development from concept to execution.
- . Conducted site measurements, inspections, and documentation to ensure accuracy.
- . Coordinated with **MEP** and **structural consultants** to resolve design and site-level issues.
- . Assisted in **interior execution works**, material coordination, and detailing.
- . Assisted in daily site supervision ensuring compliance with drawings, specifications, and safety standards
- . Coordinated with contractors, engineers, and vendors to resolve on-site technical and execution challenges.
- . Quality Management on site & maintained site Documentation/Reports.

Basil Decor

04-May-2026 - 08-Jul-2026

9 Weeks

PROFILE: Project Manager

- Assisted in the end-to-end planning, execution, and coordination of interior fit-out and RCC construction projects, ensuring smooth project delivery from inception to completion.
- Supervised day-to-day site activities, monitored construction progress, and ensured compliance with project specifications, quality standards, and safety protocols.
- Coordinated with clients, architects, consultants, contractors, subcontractors, and turnkey vendors to facilitate seamless project execution and timely decision-making.
- Prepared detailed Bills of Quantities (BOQs), quantity estimations, and material requirements to support budgeting, procurement, and cost optimisation.
- Participated in procurement planning by identifying vendors, obtaining quotations, evaluating proposals, and coordinating material and resource availability.
- Organised and facilitated project meetings with clients, consultants, vendors, and internal teams, ensuring effective communication and timely resolution of project issues.
- Monitored project schedules, tracked milestones, and proactively followed up with stakeholders to minimise delays and maintain project timelines.
- Assisted in quality assurance and quality control (QA/QC) activities through regular site inspections, workmanship verification, and compliance with approved drawings and specifications.
- Supported project documentation, reporting, and record management, including progress reports, meeting minutes, RFIs, and coordination records.
- Assisted in identifying and resolving on-site execution challenges through effective stakeholder coordination and practical problem-solving.

- Collaborated with cross-functional teams to optimise resource utilisation, improve workflow efficiency, and ensure smooth execution across multiple project phases.
- Developed practical expertise in project planning, stakeholder management, construction execution, procurement coordination, cost management, scheduling, contract coordination, and site management while applying Advanced Construction Management principles in real-world projects.

CERTIFICATION DETAIL

- Heritage and Documentation Workshop

ACHIEVEMENT DETAIL

PROFESSIONAL & FREELANCE EXPERIENCE

Freelance Architect – Interior and commercial Projects.

- . Independently handled residential and commercial interior projects.
- . Involved in space planning, concept development, working drawings, material selection, and vendor coordination.
- . Assisted in on-site execution and coordination with contractors and service consultants.

Freelance Graphic Designer & Artist (3+ Years)

- . Delivered client-based design assignments including logo design, branding, and label design for commercial brands.
- . Executed commissioned artworks, murals, wallpapers, and visual concepts for interior design projects.
- . Managed client communication, scope definition, revisions, timelines, and quality control independently.

ACHIEVEMENTS & ACTIVITIES

- . First Prize winner at NASA (National Association of Students of Architecture) ANDC Trophy for a Low-Cost On-Site Labor Housing proposal, emphasizing cost efficiency and constructability.
- . Elected Student Council Member, contributing to academic coordination, institutional activities, and event execution.
- . Represented college at a Government of Maharashtra–led State Conference on Heritage Conservation, Mumbai.
- . Demonstrated leadership and teamwork skills through active participation in academic, cultural, and technical initiatives.

Architectural Thesis Research – Heritage Culture & Architecture of Paithan , Maharashtra .