

ROLL NUMBER: P25700514**Abhinav Sharma**

Male

DOB

26-Sep-2002

TECHNICAL SKILLS

- MS Office
- MS Project
- Primavera
- CostX
- AutoCAD

PERMANENT ADDRESSHaryana Lodge Tutikandi Shimla -
171004

City: Shimla

State: Himachal Pradesh

Pincode: 171004

LANGUAGE

- ENGLISH
- HINDI

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-ACM	NICMAR University, Pune	8.34	2027
Graduation	UNIVERSITY INSTITUTE OF TECHNOLOGY SHIMLA/HIMACHAL PRADESH	74.29	2024-Jul
Intermediate	HIMACHAL PRADESH BOARD OF SCHOOL EDUCATION SHIMLA/HIMACHAL PRADESH	67	2020-Jun
High School	CENTRAL BOARD OF SECONDARY EDUCATION SHIMLA/HIMACHAL PRADESH	65.6	2018-May

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 39 Weeks)**SJVN LIMITED**

12-Jan-2024 - 12-Feb-2024

4 Weeks**PROFILE:** INTERN

- Assisted in technical review of drawings for **Hydro Power Structures**.
- Supported **Quantity Estimation** and **Technical documentation** for structural components.
- Compiled a project report highlighting technical findings and learning.

M/S RAVINDER CHAUHAN

01-Aug-2024 - 31-Jan-2025

26 Weeks**PROFILE:** SITE ENGINEER

- Executed and monitored **R.C.C & P.C.C works** with reference to drawings and specifications.
- Performed **quantity measurements (BOQs)** for executed works.
- Gained exposure to **road construction activities and site planning constraints**.
- Coordinating with contractors, supervisors and senior engineers to ensure work progressed as planned

NCCCL

05-May-2026 - 04-Jul-2026

8 Weeks**PROFILE:** Contracts & Commercial Intern

- Prepared and processed **Work Orders** for contractors in accordance with contract terms, BOQs, and project requirements.
- Reviewed and interpreted **Contract Documents**, technical specifications, and Bills of Quantities (BOQs) to ensure contractual compliance.
- Assisted in the **commercial documentation** and contractor onboarding process, including verification of contractual requirements.
- Coordinated the submission and documentation of **Earnest Money Deposits (EMDs)** and **Undated Cheques (UDCs)** as part of contractor security and bank guarantee procedures.
- Performed **quantity estimation** for footing works using construction drawings and BOQs to support commercial and execution activities.
- Developed **work zones and execution plans** to facilitate systematic site operations and improve coordination among stakeholders.
- Conducted regular **site visits** to understand construction methodologies, monitor work progress, and correlate execution with contractual provisions.
- Collaborated with site engineers, contractors, and project teams to support day-to-day **site coordination** and resolve execution-related issues.
- Assisted in maintaining contract records, work order documentation, and commercial correspondence for effective project administration.

- Gained practical exposure to **contract administration, quantity estimation, work order management, and commercial processes** in large-scale building construction projects.

CERTIFICATION DETAIL

- Current Ground Improvement Practices in India: A Research & Industrial Advancement

ACHIEVEMENT DETAIL

Runner-up - Basketball: Secured 2nd Runner-up position in the Basketball team event at SPARDHA 2026, the sports fest of NICMAR, Pune.