

ROLL NUMBER: P25700411

Navya Maricherla

Female

DOB

05-Sep-2000

TECHNICAL SKILLS

- AutoCAD
- MS Office
- MS Project
- Primavera
- BIM
- Cost X

PERMANENT ADDRESS

Green Zone Society, D Building, Flat
 No. 501, Opp To Mohan Nagar
 Society, Baner-Sus Link Road,
 Baner
 City: Pune
 State: Maharashtra
 Pincode: 411045

LANGUAGE

- English
- Hindi
- Telugu
- Marathi

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-ACM	NICMAR University, Pune	9.34	2027
Graduation	VISHWAKARMA INSTITUTE OF INFORMATION TECHNOLOGY	83.42	2022-May
Intermediate	CENTRAL BOARD OF SECONDARY EDUCATION	84.4	2018-May
High School	CENTRAL BOARD OF SECONDARY EDUCATION, DELHI	93.1	2016-May

WORK EXPERIENCE (2 Years 11 Months)
MAHINDRA LIFESPACE DEVELOPERS LIMITED

18-Jul-2022 - 01-Jul-2025

2 Years, 11 Months, 13 Days
PROFILE: SR. EXECUTIVE PLANNING

LOCATION: PUNE

ROLES AND RESPONSIBILITIES
PROJECT: MAHINDRA NESTALGIA
Monitoring & Controlling of Master Schedule:

- Track project progress and milestones with respect to baseline schedule on a monthly basis.

Developing & Monitoring AOP Progress:

- Develop Annual Operating Plan for respective financial year w.r.t to scheduled activities as per the timeline.
- Track and monitor project work done and billing enablement figures to achieve targets as per the planned AOP for the given financial year.

Issuance of Reports:

- Circulate MIS report to cross functional departments for all the stakeholders to refer the progress of site on monthly basis.
- Document DPR and DLR for effective tracking of productivity and resources on site for different trade of works.
- Communicate MOM of weekly review meetings for tracking the progress of respective contractors/vendors performance.
- Track and monitor Master Construction Schedule using MSP on weekly basis.
- Update and generate stage pass report for effective monitoring and control of interdependent activities as per flowline and project schedule on weekly basis.
- TPR and Indent initiation for all major packages of RCC and Finishing activities as per tender event schedule and material procurement plan in compliance with all quality and safety requirements.
- Track required project drawings promptly at each stage.
- Prepare an initial level site logistics plan and site job layout.

Cross-Functional Coordination:

- Collaborate across interdepartmental teams to ensure the project is executed effectively and efficiently, adhering to SOPs, safety norms, design standards, BOQ specifications, budget constraints, timelines, and sustainable construction practices.
- Facilitate co-ordination for RFIs with project design team and operations team.
- Timely creation of PR in the SAP system and efficiently closing major packages for issuance of work order and purchase order to the contractors/vendors.

Site Sustainability Records:

- Ensure compliance of IGBC tracker every 6 months w.r.t the obtained pre-certification of project.
- Monitor of EC report and assure adherence and regulatory compliance.
- Conduct quarterly audit by systematic compiling and maintaining data with precise units and documenting site process to implement sustainable practices on site level.

Maintain Quality Standards:

- Preparing Master Construction Schedule w.r.t the approved signed off flowline in agreement with quality norms of the project.

Ensure Safety Compliance:

- Co-ordination & tracking safety compliance report in fortnightly progress meetings and enhance OHS scores with zero fatality and no Lost Time Injuries.
- Ensure OHS applicability assessment is carried out for all packages during Tender Package Requisition.

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 29 Weeks)
CENTRAL RAILWAYS

01-Jun-2020 - 01-Nov-2020

21 Weeks
PROFILE: ENGINEER TRAINEE

PROJECT: PA-MRJ DOUBLING PROJECT (BRIDGE WORKS)

- Practical study of two major works- 1. Pile Foundation (cast in-situ) 2. Post-Tension Prestressed Concrete Girders.
- Study of General Arrangement Drawings.
- Perform cube test for characteristic compressive strength of concrete and slump cone test for workability.
- Understand the procedure and requirement of pile foundation.
- Maintain record of pile bore log data and collecting soil samples for testing.
- Conduct pile integrity and pile dynamic tests on pile foundation.
- Supervision & checking of the girder member before and during casting and ensuring curing is done.
- Understand the method of post tensioning works using hydraulic jack and recording the observations.
- Study the importance of elastomeric bearings and comprehend the test report.

KPMG India

04-May-2026 - 26-Jun-2026

7 Weeks
PROFILE: Transformation- Major Projects Advisory

1. Worked on a healthcare infrastructure project, supporting the team across cost optimisation, design developments to maximixze utility area and project value.
2. Developed a MEP system benchmarking framework for healthcare projects, covering HVAC, Electrical, PHE, Fire Fighting and ELV, to enable structured comparison across projects.
3. Analysed Design Basis Reports (DBRs) and mapped key technical parameters, KPIs, design drivers and cost drivers for project-level comparison.
4. Assessed scope additions and design modifications across project documents, consolidating changes into a reference document to support future project evaluation and decision-making.
5. Conducted MEP cost comparison by mapping project specifications, sourcing market rates and comparing system-wise costs on a per sq. ft. basis to identify cost optimisation opportunities.
6. Performed Civil BOQ rate validation by comparing contractor rates with reference rate datasets, technical specifications and WPI-adjusted rates to assess commercial variations.

CERTIFICATION DETAIL

- Communicate to Connect

- Cost and Resource Loading in Microsoft Project
- Successful Presentation
- Excel Skills for Business Essentials
- Project Management: The Basics for Success
- Finance for Non-Financial Managers

ACHIEVEMENT DETAIL

Awards and Achievements

- Presented a Paper titled “A Review of Green Buildings for Sustainable Construction in India” in Student’s Special Symposium (S3) on September 27, 2019, INAC-4 in association with ISRO.
- Participated in 23rd National Children’s Science Congress held by Kendriya Vidyalaya, IIT Powai.
- Successfully completed 15 hours of training program on Presentation and Communication skills from “Break the Barrier Club (Affiliated to CBSE).
- Runner up in Football at Annual Sports Meet 2016-17.

Positions of Responsibility

- Documentation Head at Civil Engineering Student Association, VIIT Pune.
- Assistant Department Head at Alumni Association, VIIT Pune.
- Worked as Volunteer for Cultural Fest Gandarva'2019.
- Captain of Girls Football Team in inter-school tournaments.