

**ROLL NUMBER:** P25700374


**Naina Bhat**  
Female

**DOB**

24-Mar-2002

**TECHNICAL SKILLS**

- AutoCAD
- MS Office
- MS Project
- Primavera
- Revit
- MS excel

**PERMANENT ADDRESS**

Hno 435 Near Sector 9 Basai Village  
 Gurgaon Haryana  
 City: Gurugram  
 State: Haryana  
 Pincode: 122001

**LANGUAGE**

- English
- Hindi
- Kashmiri

**SUMMARY OF QUALIFICATION**

| Course / Programme | Board / University Name                                                    | CGPA/ (%) | Passing Year |
|--------------------|----------------------------------------------------------------------------|-----------|--------------|
| MBA-ACM            | NICMAR University, Pune                                                    | 9.31      | 2027         |
| Graduation         | DEENBANDHU CHHOTU RAM UNIVERSITY OF SCIENCE AND TECHNOLOGY MURTHAL HARYANA | 70.01     | 2023-Aug     |
| Intermediate       | CENTRAL BOARD OF SECONDARY EDUCATION                                       | 81.5      | 2019-May     |
| High School        | CENTRAL BOARD OF SECONDARY EDUCATION                                       | 95        | 2017-Jun     |

**INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 50 Weeks)**
**Shivam Construction**

11-Sep-2023 - 16-Feb-2024

**22 Weeks**
**PROFILE:** Intern

- Learned construction processes of different elements of a building. Demonstrated a solution-centric approach by coordinating with site team members for smooth execution and gaining exposure to stakeholder alignment.

**PWD B&R PANCHKULA**

17-Aug-2022 - 31-Dec-2022

**19 Weeks**
**PROFILE:** Intern

- Assisted in project documentation and learned about project life cycle stages and progress monitoring on-site.
- Contributed to the execution of the State Archaeological Museum project (estimated cost: ₹,3215.71 Lacs, plot area: 1.83 Acres).
- Supported the Project Engineer in ensuring project adherence to the original project plan, including tracking the estimated completion date of 28.4.2023. This highlights experience in monitoring timelines.
- Gained practical site experience in the construction execution processes for various building elements of a large multi-story project.
- Assisted in gathering information to support the preparation of progress and performance reports.

**Prestige Estates Private Limited**

04-May-2026 - 03-Jul-2026

**8 Weeks**
**PROFILE:** Intern

The role was in the Contracts and Procurement department.

**CERTIFICATION DETAIL**

- AUTOCAD
- One million leaders Asia fellowship program
- Finance for Non-Financial Managers

**ACHIEVEMENT DETAIL**

1) Basketball Gold Medalist - K.V.S Regional Sports Meet2) Basketball National Level Participant  
 “ K.V.S National Sports Meet3) Awarded Scholarship in third Semester of College.