

ROLL NUMBER: P25700354

Bhoomika M S

Female

DOB

07-Jul-2001

TECHNICAL SKILLS

- MS Project
- Primavera P6
- Building Information Modelling (BIM)
- AutoCAD
- MS Office

PERMANENT ADDRESS

#59, 1st Stage 18A Cross, E Block,
 Mahendra Enclave, Near Kavitha
 Bakery, JP Nagar
 City: Mysore
 State: Karnataka
 Pincode: 570031

LANGUAGE

- English
- Hindi
- Kannada and Telugu

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-ACM	NICMAR University, Pune	8.82	2027
Graduation	THE NATIONAL INSTITUTE OF ENGINEERING	76.5	2023-Jul
Intermediate	TELANGANA STATE BOARD OF INTERMEDIATE EDUCATION	94.9	2019-Apr
High School	KARNATAKA SECONDARY EDUCATION EXAMINATION BOARD	93.28	2017-Apr

WORK EXPERIENCE (1 Year 10 Months)
Nina Percept Pvt Ltd (A subsidiary of Pidilite Industries Ltd)

21-Aug-2023 - 09-Jan-2025

1 Years, 4 Months, 19 Days
PROFILE: Executive - Project Planning, Monitoring & Controls

My day-to-day tasks involve

Role 1 : As Project Management Software (PMS) Coordinator -

1. Coordinated project management software rollout across sites in India, streamlining tracking and reporting.
2. Trained project teams on software for scheduling and monitoring.
3. Monitored software usage and suggested improvements to boost efficiency and user adoption.
4. Served as the Point of Contact with IT, resolving technical issues to prevent project delays.
5. Analysed software data to provide performance insights for management.

Role 2 : As Executive - Project Planning, Monitoring & Controls,

1. Assisted in planning and scheduling construction projects, coordinating with teams to meet timelines and objectives.
2. Monitored project progress using tools like ERP Software, Project Management Software on potential delays or risks.
3. Supporting in cost estimation to stay within budget.
4. Created project status reports for informed decision making and transparency.

Eleganz Interiors Ltd

16-Jan-2025 - 23-Jun-2025

0 Years, 5 Months, 7 Days
PROFILE: Project Coordinator

As a Project Coordinator, my day-to-day tasks involved was:-

1. Managing and reviewing the shop drawings along with project team to facilitate communication between the design and execution team.
2. Maintaining and updating project checklists to ensure quality benchmarks.
3. Collaborating on Material Requisition Notes (MRN) and Material Reports to streamline procurement process.
4. Developing and updating daily progress reports to monitor project milestones.
5. Developing and maintaining Weekly Progress Reports (WPR) to provide comprehensive project status updates.

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 14 Weeks)
PUBLIC WORKS DEPARTMENT OFFICE, MYSURU

18-Aug-2022 - 30-Sep-2022

6 Weeks
PROFILE: INTERNSHIP TRAINEE

1. Visited site for 6 weeks and clearly had site observations, accompanied engineers and supervisors at the time of inspection and survey.
2. Helped in taking measurements, levelling and collected data.

3. Attended safety and quality meetings/ sessions which was conducted to labours.
4. Maintained project records, design drawings and technical data.

Prestige Estates Projects Limited

04-May-2026 - 03-Jul-2026

8 Weeks**PROFILE:** Site and Project Planning Intern

1. Assisted in Primavera P6 project scheduling, WBS Development, activity logic creation baseline preparation, and progress tracking.
2. Monitored site execution by conducting field inspections and validating construction progress against project schedules.
3. Coordinated with multidisciplinary teams including Planning, QA/QC, Site Engineers, and safety to support timely project delivery.
4. Ensured compliance with quality assurance procedures, safety protocols, and construction specifications during site activities.
5. Gained hands-on exposure to execution of reinforced concrete works, aluminium formworks systems, heavy construction equipment, and quality control testing.

ACHIEVEMENT DETAIL

1. Attended National Workshop on Recent Advances In Geotechnics for Infrastructure which was held in Mysore.
2. Certificate of appreciation conducted by Dr. Fixit Waterproofing Solutions.