

ROLL NUMBER: P25700250**Shruti Tanaji Shinde**

Female

DOB

18-Mar-2002

TECHNICAL SKILLS

- AutoCAD
- MS Office
- MS Project
- Primavera
- Civil 3d
- CostX
- Revit
- MS Excel

PERMANENT ADDRESS

Ft No 7, Shree Ganga Heights, Hotel
Quality Lodging Inn Lane, Vadgoan
Bk, Pune-41
City: Pune
State: Maharashtra
Pincode: 411041

LANGUAGE

- English
- Marathi and Hindi

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-ACM	NICMAR University, Pune	8.24	2027
Graduation	JSPM NARHE TECHNICAL CAMPUS, PUNE, MAHARASHTRA	73.3	2024-Jun
Intermediate	HSC MAHARASHTRA	60	2020-Mar
High School	CBSE DELHI	81.8	2018-May

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 13 Weeks)**SHREE VENKATESH BUILDCON**

21-Jan-2023 - 21-Feb-2023

4 Weeks**PROFILE:** INTERN

Assisted in site inspection, supervision, project documentation and basic AutoCAD drawings.
Gained hands-on exposure to civil works, construction materials and site safety practices.

Godrej Properties Limited

15-May-2026 - 15-Jul-2026

8 Weeks**PROFILE:** Operations

- Reviewed and analyzed construction contracts (GCC, SCC, BOQ, Work Orders) for residential high-rise projects.
- Identified 10+ contractual gaps and execution risks affecting project cost, timelines, and vendor accountability.
- Performed clause mapping and contract risk assessment to improve compliance and execution efficiency.
- Developed a contract improvement framework with recommendations for dispute reduction and stronger project controls.
- Collaborated with project, contracts, and commercial teams to understand project execution workflows and contractual challenges.
- Prepared analytical reports and management presentations summarizing findings and recommendations.

CERTIFICATION DETAIL

- Microsoft Excel For Construction Management
- Ethics in Engineering Practice
- Finance for Non-Financial Managers

ACHIEVEMENT DETAIL

Vice-Captain in Sri Sri RaviShankar Vidya Mandir, Pune (2016)
CESA Social Event Co-ordinator JSPM Narhe Technical Campus, Pune (2022)
CESA Secretary JSPM Narhe Technical Campus, Pune (2023)
Best Anchor JSPM Narhe Technical Campus, Pune (2024)