

ROLL NUMBER: P25700172**Niyatee Bhanudas Patil**

Female

DOB

26-Jan-2002

TECHNICAL SKILLS

- AutoCAD
- MS Office
- MS Project
- Primavera
- REVIT
- POWER BI

PERMANENT ADDRESS701, NEW SADHANA CHS,
PANDURANG WADI, DOMBIVLI
EAST

City: Thane

State: Maharashtra

Pincode: 421201

LANGUAGE

- ENGLISH
- HINDI
- MARATHI

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-ACM	NICMAR University, Pune	7.16	2027
Graduation	DR. VISHWANATH KARAD MIT-WORLD PEACE UNIVERSITY PUNE	60	2024-Oct
Intermediate	MAHARASHTRA STATE BOARD AURANGABAD DIVISIONAL	61.85	2019-Feb
High School	MAHARASHTRA STATE BOARD KOLHAPUR DIVISIONAL	67	2017-Mar

WORK EXPERIENCE (0 Years 3 Months)**Unique Pest Control Service**

13-Dec-2023 - 30-Mar-2024

0 Years, 3 Months, 17 Days**PROFILE:** Civil Engineer

- 1.Coordinate and supervise Engineering, Procurement, and Construction (EPC) activities to ensure timely project execution in accordance with technical specifications and client requirements.
2. Act as a key liaison between clients, contractors, and project teams to provide engineering consultancy and ensure smooth communication throughout the project lifecycle.
3. Review and verify contractor bills, measurements, and supporting documents in line with project BOQ and contract terms to ensure accurate and timely billing.
4. Conduct site inspections and quality checks to monitor construction activities, ensuring adherence to safety standards, design drawings, and construction codes.
5. Assist in resolving technical issues on-site by providing expert recommendations and ensuring proper implementation of corrective measures.
6. Prepare and review project documentation including technical reports, inspection reports, and progress updates for internal and client review.
7. Monitor project schedules and resource allocation to support cost control and timely completion of milestones.
8. Ensure compliance with all relevant legal, environmental, and regulatory requirements applicable to construction projects.

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 40 Weeks)**Maharashtra Metro Rail Corporation Limited**

20-Dec-2021 - 19-Jan-2022

4 Weeks**PROFILE:** Project Management Engineer Trainee

1. Skilled in construction site monitoring, project coordination, and progress tracking using MS Excel and project management tools.
2. Experienced in preparing project documentation, site inspection records, and daily progress reports (DPRs).
3. Knowledgeable in construction planning, resource allocation, site coordination, and safety management practices.
4. Familiar with the execution and coordination of civil, mechanical, and electrical works in metro infrastructure projects.

Meera Cleanfuels Limited

10-Oct-2022 - 25-Apr-2023

28 Weeks**PROFILE:** Jr. Project Engineer Trainee

1. Project coordination, engineering documentation, and cross-functional team collaboration.
2. Proficient in technical drawing preparation and revision using AutoCAD.
3. Experienced in document control, drawing management, version tracking, and maintaining engineering records.
4. Knowledgeable in project scheduling, progress tracking, MOM preparation, and project reporting.
5. Strong understanding of engineering workflows, quality compliance, procurement coordination, and construction project documentation.

Pidilite Industries

04-May-2026 - 26-Jun-2026

7 Weeks**PROFILE:** Summer Intern

1. Experienced in field survey, procurement analysis, stakeholder management, and generating data-driven business insights.
2. Understanding market research, analysing data and construction material.
3. Adequate knowledge in primary data collection, work with contractors and preparation of report for business purposes

CERTIFICATION DETAIL

- REVIT

ACHIEVEMENT DETAIL

RECEIVED STUDENT OF THE YEAR AWARD
APPOINTED AS A PLACEMENT COORDINATOR
ELECTED AS A HEAD OF GRAPHIC DESIGNER CIVIL ENGINEER DEPARTMENT