

ROLL NUMBER: P25700143**Kirti Sihote**

Female

DOB

03-Apr-1998

TECHNICAL SKILLS

- AutoCAD
- MS Office
- MS Project
- Photoshop
- Enscape
- Sketchup
- Revit

PERMANENT ADDRESS

House No. 36, Krishna Vihar Colony
City: Ujjain
State: Madhya Pradesh
Pincode: 456010

LANGUAGE

- ENGLISH
- HINDI

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-ACM	NICMAR University, Pune	8.31	2027
Graduation	POORNIMA UNIVERSITY, JAIPUR, RAJASTHAN	63.45	2021-Jun
Intermediate	CENTRAL BOARD OF SECONDARY EDUCATION, REWA, MADHYA PRADESH	65.4	2016-May
High School	CENTRAL BOARD OF SECONDARY EDUCATION	85.5	2014-May

WORK EXPERIENCE (3 Years 4 Months)**LIVSPACE**

07-Dec-2021 - 31-Mar-2023

1 Years, 3 Months, 24 Days**PROFILE: DESIGNER**

- Led a team of design associates, managing project workflows, timelines, and deliverables with a strong focus on cost estimation, scheduling, and quality control, resulting in a 40% improvement in team productivity and on-time delivery.
- Spearheaded the design and execution of Singapore's first Experience Center in collaboration with IKEA, overseeing concept design, budgeting, vendor coordination, and customer journey mapping to enhance client engagement and spatial efficiency.
- Directed residential and modular design projects across Singapore and Saudi Arabia, ensuring designs aligned with local codes, financial goals, and cultural contexts, contributing to a 30% rise in customer engagement.
- Partnered closely with site management and procurement teams to optimize resource allocation, budget tracking, and cost control during project execution.

Design Cafe

20-Jun-2023 - 30-Jun-2025

2 Years, 0 Months, 10 Days**PROFILE: Lead Designer**

- Played a dual role in design and sales, effectively converting client leads into confirmed projects through strong communication, trust-building, and design-driven persuasion.
- Developed innovative, functional, and cost-efficient design concepts that aligned with client needs, project budgets, and industry best practices.
- Managed end-to-end project lifecycles "from initial client consultations, design proposals, and estimation to execution and final handover, ensuring adherence to budget, timeline, and quality benchmarks.
- Maintained strong client and stakeholder relationships, ensuring consistent engagement, transparency in project progress, and high customer satisfaction throughout the delivery process.
- Collaborated with project and site teams to monitor execution schedules, budget compliance, and material procurement, minimizing project deviations.

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 19 Weeks)**Designers Forum**

06-Jan-2020 - 21-Mar-2020

10 Weeks**PROFILE: Junior Architect**

- Contributed to a diverse portfolio of projects across hospitality, healthcare, and residential sectors, gaining hands-on experience in multidisciplinary design and execution processes.
- Supported concept development, space planning, and detailed working drawings, ensuring functional design solutions aligned with project requirements and client expectations.

- Provided coordination and documentation support for the PCA Stadium Renovation Project in Mohali, including design detailing, consultant coordination, and on-site assistance to facilitate smooth project execution.
- Collaborated closely with senior architects, consultants, and contractors to maintain design integrity, technical accuracy, and compliance with project timelines and budgets.

ManAssure Advisory & Consultancy

04-May-2026 - 03-Jul-2026

8 Weeks**PROFILE:** Research & Market Intelligence Intern

- Conducted market research on 500 residential projects across Tier 1, Tier 2, and Tier 3 cities to analyse market trends and sustainability practices.
- Developed an 89-parameter evaluation framework to assess project details, sustainability features, and amenities.
- Analysed 125 residential projects using Excel to identify sustainability trends and generate market insights.
- Designed a sustainable residential villa incorporating passive design, biophilic principles, and energy-efficient planning.
- Performed site analysis, spatial planning, and prepared architectural drawings and project documentation.

ACHIEVEMENT DETAIL

- Trained in Hindustani Classical Music (Vocals) from Prayag Sangeet Samiti, Prayagraj U.P.
- Represented the college as Cultural Coordinator at ZONAL NASA (National Association of Students of Architecture).
- Served as Cultural Coordinator in the Student Council during undergraduate studies, leading and organizing cultural events and activities.
- Selected for the National Award Competition for Students for the Best Innovative Use of Steel in Architecture.