

ROLL NUMBER: P25700050**Divyangi Gaur**

Female

DOB

28-May-2000

TECHNICAL SKILLS

- AutoCAD
- MS Excel
- Sketchup
- Autodesk Revit
- MS Power Point
- Photoshop
- Lumion
- MSP
- Primavera
- Navisworks
- CostX

PERMANENT ADDRESS

B5/217, Deluxe Apartment
Vasundhara Enclave, New Delhi -96
City: East Delhi
State: Delhi
Pincode: 110096

LANGUAGE

- HINDI AND ENGLISH

SUMMARY OF QUALIFICATION

Course / Programme	Board / University Name	CGPA/ (%)	Passing Year
MBA-ACM	NICMAR University, Pune	8.56	2027
Graduation	FACULTY OF ARCHITECTURE, PLANNING AND DESIGN, INTEGRAL UNIVERSITY, LUCKNOW	73.88	2023-Jul
Intermediate	CENTRAL BOARD OF SECONDARY EDUCATION , NOIDA/ UTTAR PRADESH	74.9	2018-May
High School	CENTRAL BOARD OF SECONDARY EDUCATION , NOIDA/ UTTAR PRADESH	85.5	2016-May

WORK EXPERIENCE (1 Year 8 Months)**Oasis Design Inc**

03-Oct-2023 - 23-Jun-2025

1 Years, 8 Months, 20 Days**PROFILE:** Architect

1. Actively involved in the end-to-end design and execution cycle of multiple architectural, interior, urban and landscape projects, covering every stage " concept and design development, tender documentation, site coordination, and final handover. This holistic exposure provided a strong understanding of construction sequencing, resource allocation, and on-site execution challenges.
2. Collaborated with clients, project management consultants (PMCs), and multidisciplinary consultants to convert conceptual briefs into technically sound layouts, schematic plans, and 3D views. Ensured all drawings and details complied with building by-laws, local development control regulations, and structural service constraints, thus aligning aesthetic design goals with executable construction strategies.
3. Developed tender drawings, Good for Construction (GFC) sets, and BOQs, including performing cost and quantity take-offs aligned with technical specifications by integrating feedback from the MEP and Structure team. Understanding of drawing approval processes, quantity estimation, and budget optimisation ensured that all design documents supported smooth procurement and on-site implementation.
4. Conducted regular site visits and inspections to verify work progress against project schedules and milestones. Monitored execution quality, finishing standards, and material application while ensuring adherence to approved drawings. Coordinated with client, project manager, contractors and consultants to resolve technical issues and design deviations, maintaining project quality within defined safety and cost parameters.
5. Worked closely with suppliers and contractors for material finalisation, shop drawing reviews, and product submittal approvals. Evaluated material samples based on technical specifications, durability, and sustainability benchmarks. Supported the procurement team in maintaining cost control and ensuring the timely delivery of long-lead materials to prevent site delays.
6. Managed design and details revision, construction documents and transmittals to ensure clarity and traceability in project communication. Facilitated coordination between client teams, consultants, contractors, and PMCs, ensuring timely approvals and issue resolution.
7. Gained exposure to green building methodologies, construction automation tools, and BIM-integrated workflows. Applied learning to suggest material efficiencies and environmentally responsible detailing.

INTERNSHIP / PROFESSIONAL TRAINING (Total Duration: 15 Weeks)**Edifice Consultants Pvt. Ltd.**

PROFILE: Intern

1. Developed initial design concepts aligned with client vision and project briefs, translating them into detailed schematic layouts and presentation drawings.
2. Prepared tender drawings, technical specifications, and Bills of Quantities (BOQs) in coordination with clients and multidisciplinary consultants.
3. Assisted in design development, creating execution drawings and 3D visualization models to support project presentations and client reviews.
4. Supported project teams in maintaining design quality, documentation accuracy, and compliance with architectural and technical standards.

CERTIFICATION DETAIL

- Council of Architecture, Certificate of Registration